



UNIVERSITY AREA JOINT AUTHORITY

A G E N D A

Regular Meeting - 4:00 p.m. – July 20, 2022

1. Call to Order

2. Approval of the Minutes: Regular Meeting- June 15, 2022 (*Page 2*)

3. Public Comment

3.1 Other items not on the agenda

4. Old Business

4.1 C-NET Annual Update Presentation (*Page 36 & 39*)

4.2 Adoption of Collective Bargaining Agreement (*Page 36 & 42*)

4.3 Rettew Biosolids Economics Presentation (*Page 36*)

4.4 Rettew Phosphorous Study Presentation (*Page 36*)

5. New Business

5.1 Requisitions (*Page 37*)

6. Reports of Officers

6.1 SCBWA Liaison

6.2 Financial Report (*Page 26, YTD Budget Report Page 11*)

6.3 Chairman's Report

6.4 Plant Superintendent's Report (*Page 28, Compost Report Page 27*)

6.5 Collection Systems Superintendent's Report (*Page 29*)

6.6 Consulting Engineer's Report (*Page 30*)

6.7 Construction Engineer (*Page 33*)

6.8 Executive Directors Report (*Page 35*)

7. Other Business

8. Adjournment

9. Executive Session

**MINUTES
UNIVERSITY AREA JOINT AUTHORITY
1576 SPRING VALLEY ROAD
STATE COLLEGE, PA 16801**

Regular Meeting – June 15, 2022

1. Executive Session

Mr. Derr, Vice Chairman called the regular meeting to order at 4:00 pm. A motion to go into executive session was made by Mr. Nucciarone, second by Mr. Auman at 4:01 pm.

2. Call to Order

Mr. Derr, Vice-Chairman, called the regular meeting back to order at 4:35 p.m., Wednesday, June 15, 2022. The meeting was held in the Board Room in the office of the Authority with the following in attendance in person: Messrs. Auman, Daubert, Derr and Kunkle; Cory Miller, Executive Director; Jason Brown, Assistant Executive Director; Mark Harter, Collection System Superintendent; Art Brant, Plant Superintendent; Jennifer Grove, Administrative Assistant; David Gaines, Solicitor; Jason Wert, Rettew; Michele Aukerman, Rettew; C-NET; Jeff Garrigan, HRG Consulting Engineer. The following were in attendance via Zoom: Messrs. Nucciarone and Guss; Sam Robbins, State College Borough.

3. Reading of the Minutes

UAJA Regular Meeting – May 18, 2022

**UAJA Meeting
Minutes Approved**

A motion was made by Mr. Nucciarone, second by Mr. Auman, to approve the minutes of the UAJA meeting held on May 18, 2022. The motion passed unanimously.

4. Public Comment

4.1 Other items not on the agenda

None.

5. Old Business

None

6. New Business

6.1 Collective Bargaining Agreement UAJA and AFSCME Council 83 Local 1203C

Staff and the Bargaining Unit have been negotiating to renew the contract that expires June 30, 2022. The tentative agreement was discussed in Executive Session. Once tentative agreement is reached, AFSCME will produce the final agreement for formal adoption at the July UAJA Board Meeting.

Recommendation: Approve the tentative agreement.

**UAJA and AFSCME
Tentative Agreement
Approved**

A motion was made by Mr. Daubert, second by Mr. Nucciarone, to approve the tentative Collective Bargaining Agreement as submitted. The motion passed unanimously.

6.2 Non-Union Staff Cost of Living Adjustment

Historically, the non-union staff has received the same cost of living adjustment as the union members. Staff proposes to continue keeping the annual cost of living increase consistent with the terms of the union contract.

Recommendation: Award annual cost of living increases to all non-union staff identical to the annual annual cost of living increases included in the union contract

Non-Union Cost of Living Increase Approved

A motion was made by Mr. Nucciarone, second by Mr. Guss to award annual cost of living increases to all non-union staff identical to the annual cost of living increases included in the union contract. The motion passed unanimously.

6.3 Final Design: Evergreen Heights

Final design drawings for the Evergreen Heights sewer extension (College Township) have been received and reviewed by staff and our consulting engineer. The sewer extension will serve 41 EDUs. The review comments have been addressed.

Recommendation: Approve the drawings as submitted.

Evergreen Heights Final Design Drawings Approved

A motion was made by Mr. Daubert, second by Mr. Auman to approve final design drawings for Evergreen Heights sewer extension. The motion passed unanimously.

6.4 Requisitions

BRIF #707	HRG Scott Road Pump Station Project	\$4,647.50
BRIF #708	Rettew Phosphorus Study	\$5,986.42
BRIF #709	Glenn O. Hawbaker North Oak Ln. Project	\$3,066.00
BRIF #710	S&C Operations North Oak Ln. Project	\$9,762.50
BRIF #711	Groff Tractor Rockhound	\$10,957.84
BRIF #712	Morefield Communications Cloud Subscription & Remote Work	\$1,742.00
BRIF #713	John Nastase Construction Scott Road Pump Station Project-Pay App. #4	\$62,322.85

BRIF #714	Westmoreland Electric Services, LLC Scott Road Pump Station Project-Pay App. #4	\$25,335.00
BRIF #715	Glossner's Concrete North Oak Ln. Project	\$1,021.75
BRIF #716	Ducken Tree Farm North Oak Ln. Project	\$415.80
BRIF #717	Mid-State Paving Scott Road Pump Station Project	\$21,316.00
BRIF #718	Best Line Equipment Doosan Forklift	\$29,001.63
TOTAL BRIF-		\$175,575.29

BRIF Approved

A motion was made by Mr. Kunkle, second by Mr. Nucciarone to approve BRIF #707, #708, #709, #710, #711, #712, #713, #714, #715, #716, #717 and #718 in the amount of \$175,575.29. The motion passed unanimously.

Construction Fund #042	Rettew Ozone Disinfection Project	\$7,428.00
Construction Fund #043	Rettew Biosolids Upgrade Project	\$38,292.82
TOTAL 2020 A CONSTRUCTION FUND		\$45,720.82

**Construction Fund
Approved**

A motion was made by Mr. Nucciarone, second by Mr. Daubert to approve Construction Fund #042 and #043, in the amount of \$45,720.82. The motion passed unanimously.

7. Reports of Officers

7.1 SCBWA Liaison

None.

7.2 Financial Report

The different cost centers of the YTD budget report for the period ending May 31, 2022, were reviewed with the Board by Jason Brown.

7.3 Chairman's Report

None.

7.4 Plant Superintendent's Report

Compost & Septage Operations Report

The following comments are as presented to the Board in the written report prepared by Art Brant, Plant Superintendent.

COMPOST PRODUCTION AND DISTRIBUTION

	<u>Dec. 2021</u>	<u>Jan. 2022</u>	<u>Feb. 2022</u>	<u>Mar. 2022</u>	<u>Apr. 2022</u>	<u>May 2022</u>
Production	700 cu/yds.	839 cu/yds.	768 cu/yds.	874 cu/yds.	824 cu/yds.	882 cu/yds.
YTD. Production	9,907 cu/yds.	839 cu/yds.	1,607 cu/yds.	2,481 cu/yds.	3,305 cu/yds.	4,255 cu/yds.
Distribution	974 cu/yds.	535 cu/yds.	769 cu/yds.	936 cu/yds.	770 cu/yds.	944cu/yds.
YTD. Distribution	11,049cu/yds.	535 cu/yds.	1,304 cu/yds.	2,240 cu/yds.	3,010 cu/yds.	3,954cu/yds.
Immediate Sale	701 cu/yds.	866 cu/yds.	936 cu/yds.	768 cu/yds.	874 cu/yds.	824 cu/yds.
Currently in Storage	1,401 cu/yds.	1,705 cu/yds.	1,704 cu/yds.	1,642 cu/yds.	1,698 cu/yds.	1,706 cu/yds.

SEPTAGE OPERATIONS

	<u>Dec. 2021</u>	<u>Jan. 2022</u>	<u>Feb. 2022</u>	<u>Mar. 2022</u>	<u>Apr. 2022</u>	<u>May 2022</u>
Res./Comm.	54,200 gals.	41,550 gals.	47,200 gals.	53,300 gals.	59,400 gals.	67,725 gals.
CH/Potter	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids
Port Matilda	1,334.40 lbs/solids	1,284.36 lbs/solids	1,317.72 lbs/solids	1,768.08 lbs/solids	1,501.20 lbs/solids	1,597.11 lbs/solids
Huston Twp.	433.68 lbs/solids	450.36 lbs/solids	300.24 lbs/solids	540.44 lbs/solids	417.00 lbs/solids	467.04 lbs/solids
Total Flow	82,000gals.	64,550 gals.	69,200gals.	79,300 gals.	79,400 gals.	91,725 gals.

Plant Operation

The treatment plant is operating well with no exceptions. The 12-month rolling average flow for May was 4.21mgd with the average for the month being 4.85mgd. The average monthly **influent** flow was 5.81mgd. Treatment units online are as follows: primary clarifiers #1, #2 #5 and #6; aeration basins #1 and #2; secondary; clarifier's #1, #2, and #4; all eight tertiary filters are online.

Below is the chart for Reuse Distribution and Temperature Data:

	May-22	YTD	Plant Effl. Temp	Wetland Effl. Temp.
Best Western	36,000	202,000		
Centre Hills	2,128,000	3,459,000	May-22	May-22
Cintas	539,000	2,667,000	60.0	61.2
Red Line	592,000	2,696,000		
Uaja Wetland	2,338,000	3,192,000		
GDK Vault	17,946,000	94,317,000		
Elks	313,000	450,000		
Kissingers	2,142,000	11,728,000		
Stewarts/M.C.	12,500	22,500		
TOTAL	26,046,500	118,517,500		

Plant Maintenance

- Replaced the Ethernet Switch and power supply for Aeration #1 Control Panel.
- Replaced the weir brushes on Secondary Clarifiers.
- Replaced the air valve for Zone 3A on Train #1.
- Replaced the actuator in Zone 1 on Train #2 and sent the actuator out for repair.
- Replaced the main communications board on Outfall UV Bank 1B.
- Replaced coupler on RAS Pump #3.
- Replaced the main control board on the gate opener.
- Repaired the water lines and replaced slop sink at D/W.
- Replaced butterfly valve and actuator on AV-16 on MF#3.
- Replaced the backwash expansion joint on MF #1.
- Replaced the stub shaft and bearings and repaired the conveyor pan on Knight Mixer at Compost.

7.5 Collection System Superintendent's Report

The following comments are as presented to the Board in the written report prepared by Mark Harter, Collection System Superintendent.

Mainline Maintenance:

North Oak Lane project – 450ft of mainline and 6 laterals to property line were installed.
Scott Road force main project – Completed.
Mainline televising – 92 manholes inspected.
Casting Repair – (16).

Lift Station Maintenance:

Replaced block heater at Marywood station.
Replaced PLC at Shiloh station.
Replaced HOA switch at Persia station.
Replaced O-ring on pump at Scott Road station.
Cleaned (7) wet wells.

Next Month Projects:

Continue the North Oak Lane mainline replacement project.
Lateral repair on Devonshire Dr.
Main repair on Nixon Road.
Casting adjustments on Twp. paving projects.
Wet well and mainline cleaning.

Inspection:

Final As-Builts Approved:

- a. Aspen Heights Squirrel Drive
- b. Grays Pointe ph. 6 Sec D.2

Mainline Construction:

- a. Meyer Dairy – Construction is 80% complete.

New Connections:

- a. Single-Family Residential 13
- b. Multi-Family Residential 0
- c. Commercial 0
- d. Non-Residential 0

TOTAL 13

PA One-Calls Responded to 5/1/22-5/31/22: 440

7.6 Engineer's Report

The following comments are as presented to the Board in the written report prepared by the Consulting Engineer.

Odor Control System Upgrades (R001178.0597)

- The Air Quality Operating Permit Application has been submitted to the PA DEP. Responses to technical comments were provided.

Proposed Air Quality Emissions Inventory and Operation Permit Schedule

Milestone	Date
PA DEP Issues Permit (Includes 30 Day Public Comment Period)	July 2022

Meeks Lane Pump Station – Act 537 Plan Special Study (R001178.0663)

- The Meeks Lane Special Study is being revised to include alternative and capacity descriptions that are mutually acceptable the UAJA and to the CRPA.

Proposed Meeks Lane Pump Station Project Implementation Schedule

Milestone	Date
Submit Revised Special Study CRPA/Municipalities (60-day Review)	July 2022
Public Comment Period (30 Days)	Nov.8th – Dec.8th
Presentation of Study at Municipal Meetings	August 2022
Start Design	August 2022
Receive Municipal/Planning Comments, Conclude Public Comment Period	September 2022
Adoption by Municipalities and CRCOG (General Forum Presentation)	September 2022
Submission of Special Study to PA DEP (120-day Review)	September 2022
DEP Approval of Special Study/WQM/NPDES	March 2023

Complete Design/BIDDING	March 2023
Begin Construction	April 2023
Project Completion (12 Months of Construction)**,**	April 2024

*Assumes DEP approval of Special Study and WQM Permit within 120 Days. Concurrent or sequential submission of Study and Permit Application.

**Minimum construction period required for UAJA Construction Crew.

***Material and equipment lead-times may dramatically extend the construction period.

Beneficial Reuse Service Area Designation – Act 537 Plan Special Study (R001178.0666)

- Completion of the Special Study has been paused while a Risk Assessment is conducted by the CRCOG.

Scott Road Pump Station and Bristol Interceptor (R001178.0682)

- Progress Meeting No. 7 was held on June 1st.
- The General Contractor (Nastase Construction) has installed the wet all, valve vault and all associated piping.
- The Electrical Contractor (Westmoreland Electric) is working to install panels and wiring. The contractor is waiting for the delivery of the automatic transfer switch.
- Contract 21-03 and Contract 21-04 each submitted applications for payment. Based on the contract requirements and the work completed, payment in the amounts requested is recommended.

Scott Road Pump Station Upgrade – Summary of Applications for Payment

Contract No.	Application for Payment No.	Amount Due	Current Contract Price	Total Completed and Stored	Balance to Finish Plus Retainage
2021-03	4	\$62,322.85	\$476,703.00	\$350,700.00	\$83,138.00
2021-04	4	\$25,335.00	\$244,500.00	\$65,220.00	\$160,467.00

- Contract 21-04 has requested a no cost, time extension. Additional details have been requested from Contract 21-04 since the request did not clearly identify the amount of time. The claim is based on supply chain issues associated with the emergency generator.
- Contract 21-03 has requested a no cost, time extension for Substantial Completion. The requests specifically reference labor and material shortages associated with the pre-cast concrete structures.

Fiber Optic Conduit – (R001178.0687)

- Fiber optic conduit drawings were prepared for the second alignment (Trout Road to Hartman Farm Lane to Short Lane, near SR 0026) in June 2021. These drawings were reviewed by the Authority's staff. HRG can proceed with the preparation of the permit applications when authorized by the UAJA.

Entry Road Storm Water Improvements – (R001178.0688)

- The project has been paused until an easement can be negotiated.

Princeton Drive Sanitary Sewer Replacement – (R001178.0699)

- The stream crossing permit has been submitted and is pending review.

State College Borough Rate Study and Tapping Fee Update – (R001178.0703)

- HRG is available to review comments and reports.

Developer Plan Reviews

- Evergreen Heights – Phase 1 (R001178.0711): Revised design drawings were returned on May 13,

2022. The comments were addressed, and the subsequently revised design drawings were recommended for approval on May 19, 2022.

7.7 Construction Report

WWTP NPDES Permit – Phosphorus Study (094612027)

- Continuous in-stream monitoring of Spring Creek has resumed. This monitoring is being conducted to determine the level of any impairment during the growing period, prior to undertaking an intensive study during the critical high-temp, low-flow period.

Phosphorus Study Project Schedule

Milestone	Date
Complete Stream Monitoring	June/July 2022
Compile All Data	July 2022
Conduct High Temperature/Low Flow Monitoring if needed	August/September 2022

Ozone Disinfection for Effluent (094612023)

- Job Conference No. 04 was held, and meeting minutes were provided via separate cover.
- Continuation of submittal submission/reviews, with the major submittal of the Ozone System received and processed.
- General Contractor anticipates site work to begin mid to late June.

Payment Requests To Date

Contract Number	Application for Payment #	Current Payment Due	Contract Price To Date incld/CO	Total Work To Date	% Monetarily Complete	Balance of Contract Amount
2021-05 GC			\$5,448,000.00	\$205,000.00	3.76%	\$5,243,000.00
2021-06 EC			\$350,000.00	\$28,500.00	8.14%	\$321,500.00
2021-07 MC			\$223,000.00	\$4,350.00	1.95%	\$218,650.00
		\$0.00	\$6,021,000.00	\$237,850.00	3.95%	\$5,783,150.00

Ozone Disinfection for Effluent Project Schedule

Milestone	Date
Notice to Proceed Issued	12/27/2021
Substantial Completion	03/27/2023

Anaerobic Digestion Project (094612026)

- Both the Act 537 Special Study for Biosolids and the Water Quality Management Part II Permit have been approved by the PA DEP.
- PA DEP has responded to the Request for Determination for Air Permitting to the PA DEP and has indicated that the project will not be exempt from Plan Approval. We will prepare and submit the appropriate forms to obtain this approval.
- RETTEW is moving forward with the final design of the new Waste Receiving and Dryer Buildings, along with the remainder of the process drawings and specifications.
- We will be working with the newly formed sub-committee to provide design updates as well as support for drafting the agreements with the external project stakeholders. The first meeting was held earlier this month and provided a project overview and review of major topics.
- An initial meeting was held with the Centre County Refuse and Recycling Authority to discuss their needs and prepare for future meetings between the Authorities.

Anaerobic Digestion Project Schedule

Milestone	Date
Complete Bidding Documents/Advertise for Bids	September 2022
Award Construction Contracts	November 2022
Begin Construction	January 2023
Complete Construction	July 2025

Modifications to GD Kissinger Meadow Stream Augmentation

- The Authority's pending NPDES permit for the discharge of beneficial reuse water to Slab Cabin Run requires a series of modifications in control and monitoring. The changes will require modulation of the flows to the stream via SCADA, to avoid abrupt changes in stream flow. Additionally, we anticipate essentially a non-detect chlorine limit which will require de-chlorination prior to stream discharge. We are working with staff to design, permit, and implement these modifications.

7.8 Executive Director's Report

- There was a subcommittee meeting about the Biosolids project. A recording of the meeting will be made available to all board members. Another subcommittee meeting will soon follow, with more detail provided on the financial matters such as revenue streams, operations expenses, and updated capital costs.
- There are approximately 100 sheep in the solar field eating grass.

8. Other Business

None.

9. Adjournment

The meeting was adjourned at 4:51 pm, motion made by Mr. Auman, second by Mr. Nucciarone. The motion passed unanimously.

Respectfully submitted,

UNIVERSITY AREA JOINT AUTHORITY

Secretary/Assistant Secretary

UNIVERSITY AREA JOINT AUTHORITY

YEAR-TO-DATE BUDGET REPORT

FOR 2022 06

ACCOUNTS 10	FOR: OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1040410	REVENUE-SEWER	-15,212,532	0	-15,212,532	-3,863,158.23	.00	-11,349,373.77	25.4%
1040420	REVENUE-SOLIDS	-50,500	0	-50,500	-55,879.97	.00	5,379.97	110.7%
1040425	REVENUE-BU WATER	-20,000	0	-20,000	-11,712.00	.00	-8,288.00	58.6%
1040430	MAINTENANCE	-65,000	0	-65,000	-54,814.00	.00	-10,186.00	84.3%
1040440	REVENUE-PERMIT/TAP FEES	-2,388,527	0	-2,388,527	-2,629,133.70	.00	240,606.70	110.1%
1040450	REVENUE-ADVCD. CONSTR FEE	-40,000	0	-40,000	-18,441.22	.00	-21,558.78	46.1%
1040451	REVENUE-MISC. REIMBURSEMNT	-20,000	0	-20,000	-10,637.63	.00	-9,362.37	53.2%
1040470	INTEREST EARNINGS-CASH ACCT	-710	0	-710	-654.73	.00	-55.27	92.2%
1040472	INTEREST EARNINGS-PLGIT	-80	0	-80	-15.05	.00	-64.95	18.8%
1040474	INTEREST EARNINGS - TRUSTEE	-103,200	0	-103,200	-17,201.60	.00	-85,998.40	16.7%
1040480	REVENUES-MISCELLANEOUS	-125,240	0	-125,240	-135,225.78	.00	9,985.78	108.0%
1045921	CIP-COLLECTION MAINT I&I	8,129,330	0	8,129,330	874,352.49	.00	7,254,977.51	10.8%
1045922	CIP-COLLECTION-CONST. EQUIP	222,916	0	222,916	500,048.28	.00	-277,132.28	224.3%
1045924	CIP-WWTP-PHYSICAL PLANT	5,441,000	0	5,441,000	292,728.84	.00	5,148,271.16	5.4%
1045928	CIP-BENEFICIAL REUSE	380,000	0	380,000	725.00	.00	379,275.00	.2%
1045930	CIP-WWTP-COMPOST FACILITY	13,891,000	0	13,891,000	412,117.56	.00	13,478,882.44	3.0%
1045950	CIP-GENERAL & ADMINISTRATIV	504,660	0	504,660	100,588.45	.00	404,071.55	19.9%
1050050	GENERAL & ADMINISTRATIVE	1,770,768	0	1,770,768	1,195,396.12	.00	575,371.88	67.5%
1050053	G & A - INFORMATION TECHNOL	110,000	0	110,000	65,273.39	.00	44,726.61	59.3%
1050054	G & A - FLEET/FUEL	215,000	0	215,000	123,285.89	.00	91,714.11	57.3%
1052052	DEBT SERVICE	6,817,132	0	6,817,132	1,039,828.41	.00	5,777,303.39	15.3%
1060019	WWTP - LABORATORY	324,040	0	324,040	131,283.64	.00	192,756.36	40.5%
1060022	TREATMENT PLANT MAINTENANCE	1,170,762	0	1,170,762	525,711.05	.00	645,050.95	44.9%
1060023	MAIN STATION	114,000	0	114,000	44,590.43	.00	69,409.57	39.1%
1060025	WWTP - IPP	116,498	0	116,498	45,809.09	.00	70,688.91	39.3%
1060028	WWTP - BENEFICIAL REUSE	951,415	0	951,415	404,180.31	.00	547,234.69	42.5%
1060029	WWTP - DEWATERING	590,998	0	590,998	294,946.66	.00	296,051.34	49.9%
1060030	WWTP - COMPOST	992,867	0	992,867	503,772.84	.00	489,094.16	50.7%
1060032	TREATMENT PLANT OPERATION	2,079,557	0	2,079,557	1,174,004.87	.00	905,552.13	56.5%
1070021	COLLECTION-MAINTENANCE	1,846,553	0	1,846,553	879,419.58	.00	967,133.42	47.6%
1070022	CONSTRUCT EQUIP MAINTENANCE	86,000	0	86,000	34,886.56	.00	51,113.44	40.6%
1070034	COLLECTION-INSPECTION	466,310	0	466,310	214,991.42	.00	251,318.58	46.1%
1070036	COLLECTION-PUMP STATION	156,100	0	156,100	57,964.20	.00	98,135.80	37.1%
TOTAL OPERATING FUND		28,351,117	0	28,351,117	2,119,031.17	.00	26,232,085.63	7.5%
TOTAL REVENUES		-18,025,789	0	-18,025,789	-6,796,873.91	.00	-11,228,915.09	
TOTAL EXPENSES		46,376,906	0	46,376,906	8,915,905.08	.00	37,461,000.72	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 06								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
GRAND TOTAL	28,351,117	0	28,351,117	2,119,031.17	.00	26,232,085.63	7.5%	
** END OF REPORT - Generated by Sierra weight **								

UNIVERSITY AREA JOINT AUTHORITY



YEAR-TO-DATE BUDGET REPORT

FOR 2022 06								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
10 OPERATING FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
1040410 REVENUE-SEWER								
1040410 4101 UAJA TOTAL SEWER R	-10,418,532	0	-10,418,532	-2,635,253.76	.00	-7,783,278.24	25.3%*	
1040410 4102 BORO SEWER TOTAL R	-4,100,000	0	-4,100,000	-1,098,900.00	.00	-3,001,100.00	26.8%*	
1040410 4103 PGM TOTAL SEWER RE	-379,000	0	-379,000	-86,395.20	.00	-292,604.80	22.8%*	
1040410 4104 PSU TOTAL SEWER RE	-190,000	0	-190,000	-18,429.27	.00	-171,570.73	9.7%*	
1040410 4105 SURCHARGES TOTAL R	-125,000	0	-125,000	-24,180.00	.00	-100,820.00	19.3%*	
TOTAL REVENUE-SEWER	-15,212,532	0	-15,212,532	-3,863,158.23	.00	-11,349,373.77	25.4%	
1040420 REVENUE-SOLIDS								
1040420 4201 N5001 NONTAXABLE	-22,500	0	-22,500	-25,060.00	.00	2,560.00	111.4%	
1040420 4201 N5002 TAXABLE COMPO	-3,000	0	-3,000	-4,466.55	.00	1,466.55	148.9%	
1040420 4203 SLUDGE DISPOSAL	-25,000	0	-25,000	-26,353.42	.00	1,353.42	105.4%	
TOTAL REVENUE-SOLIDS	-50,500	0	-50,500	-55,879.97	.00	5,379.97	110.7%	
1040425 REVENUE-BU WATER								
1040425 4251 REVENUE-BU WATER	-20,000	0	-20,000	-11,712.00	.00	-8,288.00	58.6%*	
TOTAL REVENUE-BU WATER	-20,000	0	-20,000	-11,712.00	.00	-8,288.00	58.6%	
1040430 MAINTENANCE								
1040430 4301 REVENUE-MAINT BORO	-65,000	0	-65,000	-54,814.00	.00	-10,186.00	84.3%*	
TOTAL MAINTENANCE	-65,000	0	-65,000	-54,814.00	.00	-10,186.00	84.3%	
1040440 REVENUE-PERMIT/TAP FEES								
1040440 4401 PERMIT/CONNECTION	-20,000	0	-20,000	-11,200.00	.00	-8,800.00	56.0%*	
1040440 4402 TAP FEE-TREATMENT	-2,154,960	0	-2,154,960	-2,578,399.33	.00	423,439.33	119.6%	

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1040440 4403 GHANER TAP FEE	-13,846	0	-13,846	-3,311.00	.00	-10,535.00	23.9%*	
1040440 4404 TAP FEE-PGM COLLEC	-2,214	0	-2,214	-6,642.00	.00	4,428.00	300.0%	
1040440 4405 IPP USER FEES	-3,800	0	-3,800	.00	.00	-3,800.00	.0%*	
1040440 4409 WATER QUALITY MNGT	-500	0	-500	-300.00	.00	-200.00	60.0%*	
1040440 4410 REPAIR PERMIT	-1,500	0	-1,500	-725.00	.00	-775.00	48.3%*	
1040440 4411 TAP FEE - ROUTE 26	-121,475	0	-121,475	-16,950.00	.00	-104,525.00	14.0%*	
1040440 4412 CIRCLEVILLE TAP FE	-43,327	0	-43,327	-4,587.57	.00	-38,739.43	10.6%*	
1040440 4413 VALLEY VISTA TAP F	-26,905	0	-26,905	-7,018.80	.00	-19,886.20	26.1%*	
TOTAL REVENUE-PERMIT/TAP FEES	-2,388,527	0	-2,388,527	-2,629,133.70	.00	240,606.70	110.1%	
1040450 REVENUE-ADVCD. CONSTRC FEE								
1040450 4407 INSPECTION FEES	-40,000	0	-40,000	.00	.00	-40,000.00	.0%*	
1040450 4407 B5342 HAWK RIDGE	0	0	0	-1,995.16	.00	1,995.16	100.0%	
1040450 4407 B5387 CANTERBURY CR	0	0	0	-2,865.18	.00	2,865.18	100.0%	
1040450 4407 B5476 INSPECTION FE	0	0	0	-2,138.68	.00	2,138.68	100.0%	
1040450 4407 B5478 INSPECTION FE	0	0	0	-9,172.15	.00	9,172.15	100.0%	
1040450 4407 B5479 INSPECTION FE	0	0	0	-2,270.05	.00	2,270.05	100.0%	
TOTAL REVENUE-ADVCD. CONSTRC FEE	-40,000	0	-40,000	-18,441.22	.00	-21,558.78	46.1%	
1040451 REVENUE-MISC. REIMBURSEMNT								
1040451 4503 EMPLOYEE GROUP INS	-20,000	0	-20,000	-10,637.63	.00	-9,362.37	53.2%*	
TOTAL REVENUE-MISC. REIMBURSEMNT	-20,000	0	-20,000	-10,637.63	.00	-9,362.37	53.2%	
1040470 INTEREST EARNINGS-CASH ACCTS								
1040470 4701 GENERAL CHECKING-I	-10	0	-10	-370.35	.00	360.35	3703.5%	
1040470 4702 PAYROLL-INTEREST E	-200	0	-200	-42.78	.00	-157.22	21.4%*	
1040470 4717 SWEEP CHECKING-INT	-500	0	-500	-241.60	.00	-258.40	48.3%*	
TOTAL INTEREST EARNINGS-CASH ACCTS	-710	0	-710	-654.73	.00	-55.27	92.2%	
1040472 INTEREST EARNINGS-PLIGIT								
1040472 4703 PLIGIT-INTEREST EA	-30	0	-30	-1.89	.00	-28.11	6.3%*	

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1040472 4719 PLIGIT PLUS - INTE	-50	0	-50	-13.16	.00	-36.84	26.3%*	
TOTAL INTEREST EARNINGS-PLIGIT	-80	0	-80	-15.05	.00	-64.95	18.8%	
1040474 INTEREST EARNINGS - TRUSTEE								
1040474 4706 BOND REMP/IMP-INTE	-20,000	0	-20,000	1,156.54	.00	-21,156.54	-5.8%*	
1040474 4707 BRIF/EMMAUS-INTERE	0	0	0	-.57	.00	.57	100.0%	
1040474 4724 INTEREST 93 DEBT S	-75,000	0	-75,000	-17,751.57	.00	-57,248.43	23.7%*	
1040474 4725 INT 93 OPERATING E	-2,000	0	-2,000	-22.53	.00	-1,977.47	1.1%*	
1040474 4726 INT 93 DEBT SERVIC	-5,000	0	-5,000	-80.96	.00	-4,919.04	1.6%*	
1040474 4727 INT REVENUE FUND	-500	0	-500	-84.49	.00	-415.51	16.9%*	
1040474 4733 2020A CONSTRUCTION	-300	0	-300	-198.15	.00	-101.85	66.1%*	
1040474 4734 2021 CONSTRUCTION	-400	0	-400	-219.87	.00	-180.13	55.0%*	
TOTAL INTEREST EARNINGS - TRUSTEE	-103,200	0	-103,200	-17,201.60	.00	-85,998.40	16.7%	
1040480 REVENUES-MISCELLANEOUS								
1040480 4899 MISCELLANEOUS RECE	-3,000	0	-3,000	-135,225.78	.00	132,225.78	4507.5%	
1040480 4909 SOLAR MAINTENANCE	-60,000	0	-60,000	.00	.00	-60,000.00	.0%*	
1040480 4910 SREC	-62,240	0	-62,240	.00	.00	-62,240.00	.0%*	
TOTAL REVENUES-MISCELLANEOUS	-125,240	0	-125,240	-135,225.78	.00	9,985.78	108.0%	
1045921 CIP-COLLECTION MAINT I&I								
1045921 0021 6247 MEEKS LANE	1,000,000	0	1,000,000	.00	.00	1,000,000.00	.0%	
1045921 0021 6300 CAPITAL IN PRO	100,000	0	100,000	70,489.75	.00	29,510.25	70.5%	
1045921 0021 6315 UAJA CONDUIT P	173,320	0	173,320	.00	.00	173,320.00	.0%	
1045921 0021 6336 CAPITAL IN PRO	94,000	0	94,000	58,519.79	.00	35,480.21	62.3%	
1045921 0021 6337 PRINCETON DRIV	40,000	0	40,000	3,613.50	.00	36,386.50	9.0%	
1045921 5405 6247 MEEKS LANE	432,000	0	432,000	38,250.00	.00	393,750.00	8.9%	
1045921 5405 6271 SHILOH RELOCAT	0	0	0	125.00	.00	-125.00	100.0%*	
1045921 5405 6300 SCOTT ROAD UPG	66,200	0	66,200	21,123.37	.00	45,076.63	31.9%	
1045921 5405 6310 WHITEHALL ROAD	2,400	0	2,400	2,400.00	.00	.00	100.0%	
1045921 5405 6316 UAJA CONDUIT E	15,910	0	15,910	.00	.00	15,910.00	.0%	
1045921 5405 6337 PRINCETON DRIV	9,600	0	9,600	9,000.00	.00	600.00	93.8%	

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1045921 5505 6247 MEEKS LANE	5,200,000	0	5,200,000	.00	.00	5,200,000.00	.0%
1045921 5505 6300 PUMP STATION M	540,900	0	540,900	624,456.33	.00	-83,556.33	115.4%*
1045921 ER05 6247 MEEKS LANE	100,000	0	100,000	.00	.00	100,000.00	.0%
1045921 ER05 6300 RENTAL-TRUCK	0	0	0	3,966.25	.00	-3,966.25	100.0%*
1045921 ER05 6335 UAJA CONDUIT T	30,000	0	30,000	.00	.00	30,000.00	.0%
1045921 ER05 6336 RENTAL-TRUCK	30,000	0	30,000	21,092.50	.00	8,907.50	70.3%
1045921 PV01 6247 MEEKS LANE	80,000	0	80,000	.00	.00	80,000.00	.0%
1045921 PV01 6300 PAVING CONTRAC	30,000	0	30,000	21,316.00	.00	8,684.00	71.1%
1045921 PV01 6311 WHITEHALL ROAD	20,000	0	20,000	.00	.00	20,000.00	.0%
1045921 PV01 6317 UAJA CONDUIT T	50,000	0	50,000	.00	.00	50,000.00	.0%
1045921 PV01 6336 PAVING CONTRAC	10,000	0	10,000	.00	.00	10,000.00	.0%
1045921 PV01 6337 PRINCETON DRIV	5,000	0	5,000	.00	.00	5,000.00	.0%
1045921 PV02 6247 MEEKS LANE	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL CIP-COLLECTION MAINT I&I	8,129,330	0	8,129,330	874,352.49	.00	7,254,977.51	10.8%
1045922 CIP-COLLECTION-CONST. EQUIPM							
1045922 0021 6328 NEW UNIT 22	11,821	0	11,821	31,549.00	.00	-19,728.00	266.9%*
1045922 0021 6330 NEW JET TRUCK	172,095	0	172,095	457,541.44	.00	-285,446.44	265.9%*
1045922 0021 6331 SKID STEER ROC	11,000	0	11,000	10,957.84	.00	42.16	99.6%
1045922 0021 6343 NEW T-TAG (1/3	28,000	0	28,000	.00	.00	28,000.00	.0%
TOTAL CIP-COLLECTION-CONST. EQUIPM	222,916	0	222,916	500,048.28	.00	-277,132.28	224.3%
1045924 CIP-WWTP-PHYSICAL PLANT							
1045924 0024 6320 5000 LB FORKLI	21,000	0	21,000	29,001.63	.00	-8,001.63	138.1%*
1045924 0024 6321 NEW TRUCK WITH	0	0	0	7,233.15	.00	-7,233.15	100.0%*
1045924 0024 6324 OZONE DISINFEC	125,000	0	125,000	23,218.50	.00	101,781.50	18.6%
1045924 0024 6325 OZONE DISINFEC	4,700,000	0	4,700,000	213,680.00	.00	4,486,320.00	4.5%
1045924 0024 6333 DISSOLVED PHOS	65,000	0	65,000	15,595.56	.00	49,404.44	24.0%
1045924 0024 6334 HIGH VOLTAGE S	0	0	0	4,000.00	.00	-4,000.00	100.0%*
1045924 0024 6338 HEADWORKS BUIL	530,000	0	530,000	.00	.00	530,000.00	.0%
TOTAL CIP-WWTP-PHYSICAL PLANT	5,441,000	0	5,441,000	292,728.84	.00	5,148,271.16	5.4%
1045928 CIP-BENEFICIAL REUSE							
1045928 0028 6239 MF MEMBRANE RE	180,000	0	180,000	.00	.00	180,000.00	.0%

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1045928 0028 6332 KISSINGER MEAD	150,000	0	150,000	.00	.00	150,000.00	.0%	
1045928 5405 6261 WATERLINE PH 2	0	0	0	725.00	.00	-725.00	100.0%*	
1045928 5405 6332 KISSINGER MEAD	50,000	0	50,000	.00	.00	50,000.00	.0%	
TOTAL CIP-BENEFICIAL REUSE	380,000	0	380,000	725.00	.00	379,275.00	.2%	
1045930 CIP-WWTP-COMPOST FACILITY								
1045930 0030 6326 SOLIDS DRYING	491,000	0	491,000	407,689.56	.00	83,310.44	83.0%	
1045930 0030 6327 SOLIDS DRYING	13,400,000	0	13,400,000	.00	.00	13,400,000.00	.0%	
1045930 5405 6245 ODOR CONTROL E	0	0	0	4,428.00	.00	-4,428.00	100.0%*	
TOTAL CIP-WWTP-COMPOST FACILITY	13,891,000	0	13,891,000	412,117.56	.00	13,478,882.44	3.0%	
1045950 CIP-GENERAL & ADMINISTRATIVE								
1045950 0050 6043 COMPUTER HARDW	90,000	0	90,000	10,184.45	.00	79,815.55	11.3%	
1045950 0050 6047 COMPUTER SOFTW	100,000	0	100,000	90,404.00	.00	9,596.00	90.4%	
1045950 0050 6339 IT SYSTEM UPGR	133,000	0	133,000	.00	.00	133,000.00	.0%	
1045950 0050 6340 IT SYSTEM UPGR	50,660	0	50,660	.00	.00	50,660.00	.0%	
1045950 0050 6341 IT SYSTEM UPGR	100,000	0	100,000	.00	.00	100,000.00	.0%	
1045950 0050 6342 NEW ADMIN SUV	31,000	0	31,000	.00	.00	31,000.00	.0%	
TOTAL CIP-GENERAL & ADMINISTRATIVE	504,660	0	504,660	100,588.45	.00	404,071.55	19.9%	
1050050 GENERAL & ADMINISTRATIVE								
1050050 5001 SUPERVISOR LABOR	268,222	0	268,222	101,103.14	.00	167,118.86	37.7%	
1050050 5002 REGULAR LABOR	300,368	0	300,368	152,354.01	.00	148,013.99	50.7%	
1050050 5006 VACATION	0	0	0	47,709.10	.00	-47,709.10	100.0%*	
1050050 5007 SICK	0	0	0	40,313.99	.00	-40,313.99	100.0%*	
1050050 5008 PERSONAL	0	0	0	5,226.33	.00	-5,226.33	100.0%*	
1050050 5010 HOLIDAY	0	0	0	12,599.87	.00	-12,599.87	100.0%*	
1050050 5101 FICA EXPENSE	35,253	0	35,253	18,883.00	.00	16,370.00	53.6%	
1050050 5102 MEDICARE EXPENSE	8,245	0	8,245	4,416.17	.00	3,828.83	53.6%	
1050050 5201 UNEMPLOYMENT EXPEN	25,000	0	25,000	17,798.46	.00	7,201.54	71.2%	
1050050 5202 GROUP HEALTH INSUR	154,603	0	154,603	71,088.65	.00	83,514.35	46.0%	
1050050 5203 PENSION (401) UAJA	56,859	0	56,859	30,456.27	.00	26,402.73	53.6%	

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1050050 5205	COBRA EMPLOYEE INS	20,000	0	20,000	9,165.26	.00	10,834.74	45.8%
1050050 5207	GROUP LIFE INSURAN	100,000	0	100,000	57,095.92	.00	42,904.08	57.1%
1050050 5208	HEALTH DEDUCTIBLE	175,000	0	175,000	102,803.46	.00	72,196.54	58.7%
1050050 5301	OFFICE SUPPLIES	15,000	0	15,000	8,475.39	.00	6,524.61	56.5%
1050050 5302	POSTAGE/SHIPPING	30,000	0	30,000	19,113.34	.00	10,886.66	63.7%
1050050 5303	JANITORIAL SUPPLIE	7,000	0	7,000	2,918.74	.00	4,081.26	41.7%
1050050 5307	PETTY CASH EXPENDI	200	0	200	183.75	.00	16.25	91.9%
1050050 5401	ADVERTISING	3,000	0	3,000	361.96	.00	2,638.04	12.1%
1050050 5402	AUDIT	22,500	0	22,500	22,410.88	.00	89.12	99.6%
1050050 5405	ENGINEERING-RETAIN	1,000	0	1,000	500.00	.00	500.00	50.0%
1050050 5406	LEGAL	60,000	0	60,000	45,886.64	.00	14,113.36	76.5%
1050050 5408	INSURANCE - COMMER	325,102	0	325,102	265,211.00	.00	59,891.00	81.6%
1050050 5499	MISCELLANEOUS OUTS	20,000	0	20,000	42,653.37	.00	-22,653.37	213.3%*
1050050 5501	1054 O & M - COPIER	7,500	0	7,500	2,566.54	.00	4,933.46	34.2%
1050050 5601	COMMUNICATIONS	40,000	0	40,000	26,010.72	.00	13,989.28	65.0%
1050050 5701	TRAINING, SEMINARS	15,000	0	15,000	12,042.00	.00	2,958.00	80.3%
1050050 5702	MEMBERSHIPS, SUBSC	8,000	0	8,000	7,265.50	.00	734.50	90.8%
1050050 5703	UNIFORMS-BOOTS-GLO	22,000	0	22,000	9,436.34	.00	12,563.66	42.9%
1050050 5704	VACCINATIONS	8,000	0	8,000	3,082.00	.00	4,918.00	38.5%
1050050 5706	EMPLOYEE/EMPLOYER	2,500	0	2,500	1,718.06	.00	781.94	68.7%
1050050 5707	MEAL ALLOWANCE	500	0	500	100.27	.00	399.73	20.1%
1050050 5708	SAFETY EQUIPMENT	8,000	0	8,000	1,246.79	.00	6,753.21	15.6%
1050050 5709	SAFETY TRAINING	3,000	0	3,000	.00	.00	3,000.00	.0%
1050050 5710	DRUG/ALCOHOL TESTI	1,000	0	1,000	759.00	.00	241.00	75.9%
1050050 6006	MISCELLANEOUS EXPE	1,000	0	1,000	953.76	.00	46.24	95.4%
1050050 6007	BANK FEES/CHARGES	0	0	0	95.00	.00	-95.00	100.0%*
1050050 6015	WATER-CTWA	8,000	0	8,000	44,492.36	.00	-36,492.36	556.2%*
1050050 6017	GARBAGE	10,000	0	10,000	2,506.08	.00	7,493.92	25.1%
1050050 6019	CNET	8,916	0	8,916	4,393.00	.00	4,523.00	49.3%
TOTAL GENERAL & ADMINISTRATIVE		1,770,768	0	1,770,768	1,195,396.12	.00	575,371.88	67.5%

1050053 G & A - INFORMATION TECHNOLOGY

1050053 IT71	INTERNET SERVICE	5,000	0	5,000	3,045.11	.00	1,954.89	60.9%
1050053 IT72	HARDWARE-DATA PROC	34,000	0	34,000	10,803.61	.00	23,196.39	31.8%
1050053 IT73	SOFTWARE-DATA PROC	70,000	0	70,000	51,424.67	.00	18,575.33	73.5%
1050053 IT74	TRAINING-DATA PROC	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL G & A - INFORMATION TECHNOLOGY		110,000	0	110,000	65,273.39	.00	44,726.61	59.3%

1050054 G & A - FLEET/FUEL

1050054 5502	VEHICLE MAINTENANC	70,000	0	70,000	27,268.67	.00	42,731.33	39.0%
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1050054 5603 1006 GASOLINE.	35,000	0	35,000	19,626.43	.00	15,373.57	56.1%	
1050054 5603 1008 DIESEL FUEL	110,000	0	110,000	76,390.79	.00	33,609.21	69.4%	
TOTAL G & A - FLEET/FUEL	215,000	0	215,000	123,285.89	.00	91,714.11	57.3%	
1052052 DEBT SERVICE								
1052052 5801 INTEREST PAID-1993	2,351,282	0	2,351,282	1,031,578.41	.00	1,319,703.39	43.9%	
1052052 5901 PRINCIPAL PAID-199	4,451,000	0	4,451,000	.00	.00	4,451,000.00	.0%	
1052052 6122 2015 TRUSTEE FEES	1,650	0	1,650	1,650.00	.00	.00	100.0%	
1052052 6124 TRUSTEE FEE 2017	1,650	0	1,650	.00	.00	1,650.00	.0%	
1052052 6125 TRUSTEE FESS 2017A	1,650	0	1,650	.00	.00	1,650.00	.0%	
1052052 6126 TRUSTEE FEE 2017B	1,650	0	1,650	.00	.00	1,650.00	.0%	
1052052 6127 TRUSTEE FEE 2018	1,650	0	1,650	.00	.00	1,650.00	.0%	
1052052 6128 TRUSTEE FEE 2020	1,650	0	1,650	1,650.00	.00	.00	100.0%	
1052052 6129 TRUSTEE FEE 20A	1,650	0	1,650	1,650.00	.00	.00	100.0%	
1052052 6130 TRUSTEE FEE 21	1,650	0	1,650	1,650.00	.00	.00	100.0%	
1052052 6131 TRUSTEE FEE 21A	1,650	0	1,650	1,650.00	.00	.00	100.0%	
TOTAL DEBT SERVICE	6,817,132	0	6,817,132	1,039,828.41	.00	5,777,303.39	15.3%	
1060019 WWTP - LABORATORY								
1060019 5001 SUPERVISOR LABOR	81,668	0	81,668	31,165.21	.00	50,502.79	38.2%	
1060019 5001 6344 OIL SPILL	0	0	0	257.88	.00	-257.88	100.0%*	
1060019 5002 REGULAR LABOR	145,209	0	145,209	48,048.51	.00	97,160.49	33.1%	
1060019 5003 OVERTIME LABOR	1,000	0	1,000	491.87	.00	508.13	49.2%	
1060019 5006 VACATION	0	0	0	2,180.70	.00	-2,180.70	100.0%*	
1060019 5007 SICK	0	0	0	1,236.98	.00	-1,236.98	100.0%*	
1060019 5008 PERSONAL DAY	0	0	0	293.40	.00	-293.40	100.0%*	
1060019 5009 JURY/CIVIL/VOLUNTE	0	0	0	149.67	.00	-149.67	100.0%*	
1060019 5010 HOLIDAY	0	0	0	1,907.10	.00	-1,907.10	100.0%*	
1060019 5101 FICA EXPENSE	14,067	0	14,067	5,405.74	.00	8,661.26	38.4%	
1060019 5102 MEDICARE EXPENSE	3,290	0	3,290	1,264.34	.00	2,025.66	38.4%	
1060019 5202 GROUP HEALTH INSUR	38,129	0	38,129	14,223.17	.00	23,905.83	37.3%	
1060019 5203 PENSION (401) UAJA	15,427	0	15,427	5,902.57	.00	9,524.43	38.3%	
1060019 5305 SMALL EQUIPMT/TOOL	250	0	250	13.34	.00	236.66	5.3%	
1060019 5306 LAB SUPPLIES	22,000	0	22,000	15,482.57	.00	6,517.43	70.4%	
1060019 5501 EQUIPMENT MAINTENA	3,000	0	3,000	3,260.59	.00	-260.59	108.7%*	
TOTAL WWTP - LABORATORY	324,040	0	324,040	131,283.64	.00	192,756.36	40.5%	

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ACCOUNTS FOR: 10 OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1060022 TREATMENT PLANT MAINTENANCE							
1060022 5001 SUPERVISOR LABOR	38,685	0	38,685	15,216.18	.00	23,468.82	39.3%
1060022 5002 REGULAR LABOR	396,700	0	396,700	113,622.40	.00	283,077.60	28.6%
1060022 5003 OVERTIME LABOR	8,000	0	8,000	1,053.36	.00	6,946.64	13.2%
1060022 5006 VACATION	0	0	0	24,970.56	.00	-24,970.56	100.0%*
1060022 5007 SICK	0	0	0	31,739.47	.00	-31,739.47	100.0%*
1060022 5008 PERSONAL DAY	0	0	0	6,237.43	.00	-6,237.43	100.0%*
1060022 5009 JURY/CIVIL/VOLUNTE	0	0	0	149.27	.00	-149.27	100.0%*
1060022 5010 HOLIDAY	0	0	0	9,452.24	.00	-9,452.24	100.0%*
1060022 5101 FICA EXPENSE	26,994	0	26,994	13,202.90	.00	13,791.10	48.9%
1060022 5102 MEDICARE EXPENSE	6,313	0	6,313	3,087.68	.00	3,225.32	48.9%
1060022 5202 GROUP HEALTH INSUR	98,366	0	98,366	43,755.25	.00	54,610.75	44.5%
1060022 5203 PENSION (401) UAJA	23,704	0	23,704	11,255.71	.00	12,448.29	47.5%
1060022 5304 OPERATIONAL SUPPLI	5,000	0	5,000	3,093.77	.00	1,906.23	61.9%
1060022 5305 SMALL EQUIPMT/TOOL	14,000	0	14,000	7,587.01	.00	6,412.99	54.2%
1060022 5501 EQUIPMENT MAINTENA	190,000	0	190,000	80,197.39	.00	109,802.61	42.2%
1060022 5501 6174 SCADIA MAINT	80,000	0	80,000	33,147.20	.00	46,852.80	41.4%
1060022 5501 6175 UV MAINT	55,000	0	55,000	9,029.00	.00	45,971.00	16.4%
1060022 5501 6283 SOLAR MAINTENA	58,000	0	58,000	63,642.00	.00	-5,642.00	109.7%*
1060022 5503 BUILDING & GROUND	90,000	0	90,000	31,591.70	.00	58,408.30	35.1%
1060022 5508 GRIT REMOVAL-PLANT	25,000	0	25,000	6,199.61	.00	18,800.39	24.8%
1060022 5603 FUEL, OIL, LUBRICA	25,000	0	25,000	956.17	.00	24,043.83	3.8%
1060022 7511 LANDSCAPE	30,000	0	30,000	16,524.75	.00	13,475.25	55.1%
TOTAL TREATMENT PLANT MAINTENANCE	1,170,762	0	1,170,762	525,711.05	.00	645,050.95	44.9%
1060023 MAIN STATION							
1060023 5002 B5001 REGULAR LABOR	0	0	0	9,934.85	.00	-9,934.85	100.0%*
1060023 5101 B5001 FICA EXPENSE	0	0	0	615.98	.00	-615.98	100.0%*
1060023 5102 B5001 MEDICARE EXPE	0	0	0	144.10	.00	-144.10	100.0%*
1060023 5202 B5001 GROUP HEALTH	0	0	0	1,540.11	.00	-1,540.11	100.0%*
1060023 5203 B5001 PENSION (401)	0	0	0	493.00	.00	-493.00	100.0%*
1060023 5505 B5001 PUMP STATION	75,000	0	75,000	13,642.35	.00	61,357.65	18.2%
1060023 5602 B5001 O&M MAIN STAT	39,000	0	39,000	18,220.04	.00	20,779.96	46.7%
TOTAL MAIN STATION	114,000	0	114,000	44,590.43	.00	69,409.57	39.1%
1060025 WWTP - IPP							
1060025 5001 SUPERVISOR LABOR	81,668	0	81,668	31,154.48	.00	50,513.52	38.1%

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ACCOUNTS 10	FOR: OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1060025	5001 6344 OIL SPILL	0	0	0	278.50	.00	-278.50	100.0%*
1060025	5006 VACATION	0	0	0	522.44	.00	-522.44	100.0%*
1060025	5007 SICK	0	0	0	149.27	.00	-149.27	100.0%*
1060025	5009 JURY/CIVIL/VOLUNTE	0	0	0	149.27	.00	-149.27	100.0%*
1060025	5010 HOLIDAY	0	0	0	524.95	.00	-524.95	100.0%*
1060025	5101 FICA EXPENSE	5,063	0	5,063	2,031.01	.00	3,031.99	40.1%
1060025	5102 MEDICARE EXPENSE	1,184	0	1,184	474.96	.00	709.04	40.1%
1060025	5202 GROUP HEALTH INSUR	17,516	0	17,516	6,716.34	.00	10,799.66	38.3%
1060025	5203 PENSION (401) UAJA	8,167	0	8,167	3,275.88	.00	4,891.12	40.1%
1060025	5305 SMALL EQUIPMT/TOOL	150	0	150	.00	.00	150.00	.0%
1060025	5410 ANALYSIS	2,500	0	2,500	50.00	.00	2,450.00	2.0%
1060025	5501 EQUIPMENT MAINTENA	250	0	250	481.99	.00	-231.99	192.8%*
TOTAL WWTP - IPP		116,498	0	116,498	45,809.09	.00	70,688.91	39.3%
1060028 WWTP - BENEFICIAL REUSE								
1060028	5001 SUPERVISOR LABOR	38,685	0	38,685	11,252.77	.00	27,432.23	29.1%
1060028	5006 VACATION	0	0	0	522.44	.00	-522.44	100.0%*
1060028	5007 SICK	0	0	0	149.27	.00	-149.27	100.0%*
1060028	5009 JURY/CIVIL/VOLUNTE	0	0	0	149.27	.00	-149.27	100.0%*
1060028	5010 HOLIDAY	0	0	0	524.95	.00	-524.95	100.0%*
1060028	5101 FICA EXPENSE	2,399	0	2,399	781.09	.00	1,617.91	32.6%
1060028	5102 MEDICARE EXPENSE	561	0	561	182.64	.00	378.36	32.6%
1060028	5202 GROUP HEALTH INSUR	8,901	0	8,901	2,530.08	.00	6,370.92	28.4%
1060028	5203 PENSION (401) UAJA	3,869	0	3,869	1,259.88	.00	2,609.12	32.6%
1060028	5304 OPERATIONAL SUPPLI	15,000	0	15,000	6,762.76	.00	8,237.24	45.1%
1060028	5304 1065 OPERATIONAL SU	450,000	0	450,000	244,464.72	.00	205,535.28	54.3%
1060028	5305 SMALL EQUIPMT/TOOL	2,000	0	2,000	243.64	.00	1,756.36	12.2%
1060028	5410 LAB ANALYSIS	10,000	0	10,000	3,785.82	.00	6,214.18	37.9%
1060028	5501 EQUIPMENT MAINTENA	150,000	0	150,000	52,911.74	.00	97,088.26	35.3%
1060028	5602 1064 POWER	200,000	0	200,000	78,659.24	.00	121,340.76	39.3%
1060028	5605 CTWA REIMBURSE	70,000	0	70,000	.00	.00	70,000.00	.0%
TOTAL WWTP - BENEFICIAL REUSE		951,415	0	951,415	404,180.31	.00	547,234.69	42.5%
1060029 WWTP - DEWATERING								
1060029	5001 SUPERVISOR LABOR	38,685	0	38,685	11,252.77	.00	27,432.23	29.1%
1060029	5002 REGULAR LABOR	139,039	0	139,039	50,286.97	.00	88,752.03	36.2%

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ACCOUNTS 10	FOR: OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1060029	5003 OVERTIME LABOR	3,000	0	3,000	1,031.84	.00	1,968.16	34.4%
1060029	5006 VACATION	0	0	0	793.56	.00	-793.56	100.0%*
1060029	5007 SICK	0	0	0	1,810.97	.00	-1,810.97	100.0%*
1060029	5008 PERSONAL	0	0	0	1,124.06	.00	-1,124.06	100.0%*
1060029	5009 JURY/CIVIL/VOLUNTE	0	0	0	420.39	.00	-420.39	100.0%*
1060029	5010 HOLIDAY	0	0	0	2,285.67	.00	-2,285.67	100.0%*
1060029	5101 FICA EXPENSE	11,019	0	11,019	4,511.25	.00	6,507.75	40.9%
1060029	5102 MEDICARE EXPENSE	2,577	0	2,577	1,054.98	.00	1,522.02	40.9%
1060029	5202 GROUP HEALTH INSUR	55,358	0	55,358	23,365.70	.00	31,992.30	42.2%
1060029	5203 PENSION (401) UAJA	10,820	0	10,820	3,427.15	.00	7,392.85	31.7%
1060029	5304 OPERATIONAL SUPPLI	500	0	500	92.95	.00	407.05	18.6%
1060029	5304 1036 POLYMER	70,000	0	70,000	46,558.00	.00	23,442.00	66.5%
1060029	5501 EQUIPMENT MAINTENA	175,000	0	175,000	111,176.18	.00	63,823.82	63.5%
1060029	5602 1042 POWER-DEWATERI	85,000	0	85,000	35,754.22	.00	49,245.78	42.1%
TOTAL WWTP - DEWATERING		590,998	0	590,998	294,946.66	.00	296,051.34	49.9%
1060030 WWTP - COMPOST								
1060030	5001 SUPERVISOR LABOR	38,685	0	38,685	11,252.77	.00	27,432.23	29.1%
1060030	5002 REGULAR LABOR	266,004	0	266,004	106,288.60	.00	159,715.40	40.0%
1060030	5003 OVERTIME LABOR	24,500	0	24,500	15,582.42	.00	8,917.58	63.6%
1060030	5006 VACATION	0	0	0	4,784.88	.00	-4,784.88	100.0%*
1060030	5007 SICK	0	0	0	5,602.08	.00	-5,602.08	100.0%*
1060030	5008 PERSONAL	0	0	0	457.78	.00	-457.78	100.0%*
1060030	5009 JURY/CIVIL/VOLUNTE	0	0	0	149.27	.00	-149.27	100.0%*
1060030	5010 HOLIDAY	0	0	0	5,596.22	.00	-5,596.22	100.0%*
1060030	5101 FICA EXPENSE	18,891	0	18,891	9,601.15	.00	9,289.85	50.8%
1060030	5102 MEDICARE EXPENSE	4,418	0	4,418	2,245.37	.00	2,172.63	50.8%
1060030	5202 GROUP HEALTH INSUR	40,079	0	40,079	18,735.63	.00	21,343.37	46.7%
1060030	5203 PENSION (401) UAJA	17,169	0	17,169	7,336.57	.00	9,832.43	42.7%
1060030	5304 OPERATIONAL SUPPLI	2,000	0	2,000	59.04	.00	1,940.96	3.0%
1060030	5304 1038 COMPOST AMEND	100,000	0	100,000	45,629.00	.00	54,371.00	45.6%
1060030	5305 SMALL EQUIPMT/TOOL	2,500	0	2,500	625.16	.00	1,874.84	25.0%
1060030	5409 LICENSE & FEES	5,500	0	5,500	656.40	.00	4,843.60	11.9%
1060030	5410 LAB ANALYSIS	10,000	0	10,000	2,748.00	.00	7,252.00	27.5%
1060030	5415 VECTOR CONTROL	6,121	0	6,121	12,240.38	.00	-6,119.38	200.0%*
1060030	5501 EQUIPMENT MAINTENA	80,000	0	80,000	12,645.87	.00	67,354.13	15.8%
1060030	5506 1032 SKID STEER 184	5,000	0	5,000	.00	.00	5,000.00	.0%
1060030	5506 1033 FRONT END LOAD	12,000	0	12,000	3,390.36	.00	8,609.64	28.3%
1060030	5506 1055 STREET SWEEPER	5,000	0	5,000	1,718.17	.00	3,281.83	34.4%
1060030	5506 1062 CAT SKID STEER	8,000	0	8,000	11,242.34	.00	-3,242.34	140.5%*

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ACCOUNTS 10	FOR: OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1060030	5506 1071 LOADER MAINT 6	12,000	0	12,000	2,855.69	.00	9,144.31	23.8%
1060030	5506 1072 TROMMEL	10,000	0	10,000	818.64	.00	9,181.36	8.2%
1060030	5602 1041 POWER-COMPOST	155,000	0	155,000	64,357.56	.00	90,642.44	41.5%
1060030	5603 1007 NATURAL GAS -	170,000	0	170,000	157,153.49	.00	12,846.51	92.4%
TOTAL WWTP - COMPOST		992,867	0	992,867	503,772.84	.00	489,094.16	50.7%
1060032 TREATMENT PLANT OPERATION								
1060032	5001 SUPERVISOR LABOR	38,685	0	38,685	11,252.77	.00	27,432.23	29.1%
1060032	5002 REGULAR LABOR	646,941	0	646,941	255,580.19	.00	391,360.81	39.5%
1060032	5003 OVERTIME LABOR	60,000	0	60,000	27,384.17	.00	32,615.83	45.6%
1060032	5004 SHIFT LABOR	12,000	0	12,000	5,275.78	.00	6,724.22	44.0%
1060032	5006 VACATION	0	0	0	7,104.92	.00	-7,104.92	100.0%*
1060032	5007 SICK	0	0	0	10,001.22	.00	-10,001.22	100.0%*
1060032	5008 PERSONAL DAY	0	0	0	6,265.53	.00	-6,265.53	100.0%*
1060032	5009 JURY/CIVIL/VOLUNTE	0	0	0	1,478.87	.00	-1,478.87	100.0%*
1060032	5010 HOLIDAY	0	0	0	11,198.32	.00	-11,198.32	100.0%*
1060032	5101 FICA EXPENSE	42,509	0	42,509	20,948.82	.00	21,560.18	49.3%
1060032	5102 MEDICARE EXPENSE	9,942	0	9,942	4,899.29	.00	5,042.71	49.3%
1060032	5202 GROUP HEALTH INSUR	214,514	0	214,514	103,218.03	.00	111,295.97	48.1%
1060032	5203 PENSION (401) UAJA	36,216	0	36,216	13,034.80	.00	23,181.20	36.0%
1060032	5304 OPERATION SUPPLIES	500	0	500	.00	.00	500.00	.0%
1060032	5304 1034 ALUM	200,000	0	200,000	110,845.52	.00	89,154.48	55.4%
1060032	5304 1070 CARBON SUPPLEM	225,000	0	225,000	186,640.58	.00	38,359.42	83.0%
1060032	5405 1053 STREAM MONITOR	14,250	0	14,250	14,250.00	.00	.00	100.0%
1060032	5409 LICENSE & FEES	9,000	0	9,000	5,300.00	.00	3,700.00	58.9%
1060032	5410 ANALYSIS	20,000	0	20,000	12,992.66	.00	7,007.34	65.0%
1060032	5499 MISCELLANEOUS OUTS	50,000	0	50,000	282.00	.00	49,718.00	.6%
1060032	5602 1043 POWER-PLANT	500,000	0	500,000	366,051.40	.00	133,948.60	73.2%
TOTAL TREATMENT PLANT OPERATION		2,079,557	0	2,079,557	1,174,004.87	.00	905,552.13	56.5%
1070021 COLLECTION-MAINTENANCE								
1070021	5001 SUPERVISOR LABOR	137,774	0	137,774	56,075.10	.00	81,698.90	40.7%
1070021	5001 6344 OIL SPILL	0	0	0	614.50	.00	-614.50	100.0%*
1070021	5002 REGULAR LABOR	1,047,000	0	1,047,000	168,481.36	.00	878,518.64	16.1%
1070021	5002 6172 REGULAR LABOR	0	0	0	40,012.45	.00	-40,012.45	100.0%*
1070021	5002 6300 REGULAR LABOR	0	0	0	102,816.21	.00	-102,816.21	100.0%*

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ACCOUNTS 10	FOR: OPERATING	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1070021	5002	6336 N OAK LANE	0	0	0	75,557.63	.00	-75,557.63	100.0%*
1070021	5002	6344 OIL SPILL	0	0	0	2,019.79	.00	-2,019.79	100.0%*
1070021	5002	B5002 REGULAR LABOR	0	0	0	3,845.54	.00	-3,845.54	100.0%*
1070021	5002	B5003 REGULAR LABOR	0	0	0	3,845.54	.00	-3,845.54	100.0%*
1070021	5002	B5004 REGULAR LABOR	0	0	0	3,845.53	.00	-3,845.53	100.0%*
1070021	5002	B5465 FERGUSON TWP	0	0	0	127.31	.00	-127.31	100.0%*
1070021	5002	B5476 REGULAR LABOR	0	0	0	637.80	.00	-637.80	100.0%*
1070021	5002	B5478 REGULAR LABOR	0	0	0	2,709.98	.00	-2,709.98	100.0%*
1070021	5002	B5479 REGULAR LABOR	0	0	0	565.79	.00	-565.79	100.0%*
1070021	5003	OVERTIME LABOR	25,000	0	25,000	6,647.40	.00	18,352.60	26.6%
1070021	5006	VACATION	0	0	0	18,486.48	.00	-18,486.48	100.0%*
1070021	5007	SICK	0	0	0	23,170.60	.00	-23,170.60	100.0%*
1070021	5008	PERSONAL	0	0	0	6,648.09	.00	-6,648.09	100.0%*
1070021	5009	JURY/CIVIL/VOLUNTE	0	0	0	1,377.92	.00	-1,377.92	100.0%*
1070021	5010	HOLIDAY	0	0	0	23,346.88	.00	-23,346.88	100.0%*
1070021	5101	FICA EXPENSE	73,456	0	73,456	31,229.32	.00	42,226.68	42.5%
1070021	5101	6172 FICA EXPENSE	0	0	0	2,480.80	.00	-2,480.80	100.0%*
1070021	5102	MEDICARE EXPENSE	17,180	0	17,180	7,303.58	.00	9,876.42	42.5%
1070021	5102	6172 MEDICARE EXPEN	0	0	0	580.18	.00	-580.18	100.0%*
1070021	5202	GROUP HEALTH INSUR	344,015	0	344,015	146,224.65	.00	197,790.35	42.5%
1070021	5202	6172 GROUP HEALTH I	0	0	0	13,483.38	.00	-13,483.38	100.0%*
1070021	5203	PENSION (401) UAJA	66,128	0	66,128	26,790.62	.00	39,337.38	40.5%
1070021	5203	6172 PENSION (401)	0	0	0	1,895.05	.00	-1,895.05	100.0%*
1070021	5305	SMALL EQUIPMT/TOOL	18,000	0	18,000	4,356.27	.00	13,643.73	24.2%
1070021	5504	SEWER LINE MAINTEN	100,000	0	100,000	95,192.83	.00	4,807.17	95.2%
1070021	ER01	RENTAL OF EQUIPMEN	1,000	0	1,000	.00	.00	1,000.00	.0%
1070021	ER14	RENTAL LOWBOY	7,000	0	7,000	2,179.80	.00	4,820.20	31.1%
1070021	PV01	TRENCH PAVING-CONT	10,000	0	10,000	6,871.20	.00	3,128.80	68.7%
TOTAL COLLECTION-MAINTENANCE			1,846,553	0	1,846,553	879,419.58	.00	967,133.42	47.6%
1070022 CONSTRUCT EQUIP MAINTENANCE									
1070022	5501	SMALL EQUIPMENT MA	6,000	0	6,000	4,748.22	.00	1,251.78	79.1%
1070022	5506	LG. CONSTR. EQUIP	80,000	0	80,000	30,138.34	.00	49,861.66	37.7%
TOTAL CONSTRUCT EQUIP MAINTENANCE			86,000	0	86,000	34,886.56	.00	51,113.44	40.6%
1070034 COLLECTION-INSPECTION									
1070034	5001	SUPERVISOR LABOR	137,774	0	137,774	56,075.30	.00	81,698.70	40.7%

UNIVERSITY AREA JOINT AUTHORITY



YEAR-TO-DATE BUDGET REPORT

FOR 2022 06

ACCOUNTS 10	FOR: OPERATING FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1070034	5001 6344 OIL SPILL	0	0	0	614.49	.00	-614.49	100.0%*
1070034	5002 REGULAR LABOR	216,167	0	216,167	83,799.53	.00	132,367.47	38.8%
1070034	5002 B5026 GRAYSWOODS	0	0	0	2,599.50	.00	-2,599.50	100.0%*
1070034	5002 B5473 REGULAR LABOR	0	0	0	393.35	.00	-393.35	100.0%*
1070034	5002 B5475 REGULAR LABOR	0	0	0	1,419.47	.00	-1,419.47	100.0%*
1070034	5003 OVERTIME LABOR	11,000	0	11,000	6,882.35	.00	4,117.65	62.6%
1070034	5006 VACATION	0	0	0	3,163.85	.00	-3,163.85	100.0%*
1070034	5007 SICK	0	0	0	2,297.89	.00	-2,297.89	100.0%*
1070034	5008 PERSONAL	0	0	0	1,522.06	.00	-1,522.06	100.0%*
1070034	5010 HOLIDAY	0	0	0	5,095.60	.00	-5,095.60	100.0%*
1070034	5101 FICA EXPENSE	21,945	0	21,945	10,256.68	.00	11,688.32	46.7%
1070034	5102 MEDICARE EXPENSE	5,132	0	5,132	2,398.74	.00	2,733.26	46.7%
1070034	5202 GROUP HEALTH INSUR	45,206	0	45,206	22,288.19	.00	22,917.81	49.3%
1070034	5203 PENSION (401) UAJA	24,586	0	24,586	10,772.93	.00	13,813.07	43.8%
1070034	5304 OPERATIONAL SUPPLI	4,000	0	4,000	1,934.00	.00	2,066.00	48.4%
1070034	5305 SMALL EQUIPMT/TOOL	500	0	500	.00	.00	500.00	.0%
1070034	5507 SEWER LINE INSPEC/	0	0	0	475.75	.00	-475.75	100.0%*
1070034	5507 B5026 GRAYSWOODS	0	0	0	550.00	.00	-550.00	100.0%*
1070034	5507 B5192 VILLAGE AT PE	0	0	0	500.58	.00	-500.58	100.0%*
1070034	5507 B5473 INSPECTION EN	0	0	0	150.00	.00	-150.00	100.0%*
1070034	5507 B5475 INSPECTION EN	0	0	0	500.58	.00	-500.58	100.0%*
1070034	5507 B5480 INSPECTION EN	0	0	0	650.58	.00	-650.58	100.0%*
1070034	5507 B5481 INSPECTION EN	0	0	0	650.00	.00	-650.00	100.0%*
TOTAL COLLECTION-INSPECTION		466,310	0	466,310	214,991.42	.00	251,318.58	46.1%
1070036 COLLECTION-PUMP STATION								
1070036	5305 SMALL EQUIPMT/TOOL	1,000	0	1,000	129.96	.00	870.04	13.0%
1070036	5501 EQUIPMENT MAINTENA	20,000	0	20,000	163.17	.00	19,836.83	.8%
1070036	5505 O & M PUMP STATION	70,000	0	70,000	15,013.86	.00	54,986.14	21.4%
1070036	5505 B5002 O & M CLASTER	300	0	300	.00	.00	300.00	.0%
1070036	5505 B5003 O & M NORTH M	300	0	300	6,064.00	.00	-5,764.00	2021.3%*
1070036	5505 B5004 O & M SOUTH M	300	0	300	6,064.00	.00	-5,764.00	2021.3%*
1070036	5602 POWER	62,000	0	62,000	29,363.65	.00	32,636.35	47.4%
1070036	5602 B5002 POWER-CLASTER	500	0	500	69.59	.00	430.41	13.9%
1070036	5602 B5004 POWER-SOUTH M	500	0	500	249.49	.00	250.51	49.9%
1070036	5603 PUMP STATION PROPA	1,200	0	1,200	846.48	.00	353.52	70.5%
TOTAL COLLECTION-PUMP STATION		156,100	0	156,100	57,964.20	.00	98,135.80	37.1%
TOTAL OPERATING FUND		28,351,117	0	28,351,117	2,119,031.17	.00	26,232,085.63	7.5%
TOTAL REVENUES		-18,025,789	0	-18,025,789	-6,796,873.91	.00	-11,228,915.09	
TOTAL EXPENSES		46,376,906	0	46,376,906	8,915,905.08	.00	37,461,000.72	



To: UAJA Board
 From: Jason Brown
 Re: Financial Report - End of June 2022

Cash Accounts

General Checking	\$294,070.30
Payroll Checking	\$205,356.77
PLIGIT Checking	\$1,523.27
Petty Cash	\$140.67

Revenue Fund Accounts

Revenue Sweep	\$26,658.03
Revenue Trustee	\$5,547,863.00

Savings Accounts

PLIGIT Plus	\$8,500.61
93 BRIF	\$2,657,078.69
Emmaus BRIF	\$0.00

TOTAL LIQUID ASSETS

\$8,741,191.34

Dedicated Accounts

2015 DSF	\$238.70
2016 DSF	
2017 DSF	\$144,287.07
2017A DSF	\$159.40
2017 B & C DSF	\$785.68
2018 DSF	\$306.75
2020 DSF	\$6,528.53
2020A DSF	\$2.21
2021 DSF	\$2.20
2021A DSF	\$1,015.20
2020A Construction Fund	\$7,462,977.01
2021 Construction Fund	\$8,819,169.26
2020A Capitalized Interest Fund	\$163,346.52
2021 Capitalized Interest Fund	\$187,347.77

TOTAL DEDICATED ASSETS

\$16,786,166.30

Restricted Accounts

93 Oper. Expense Reserve	\$308,260.97
93 Debt Service Reserve	\$6,696,261.94

\$7,004,522.91

Receivables Outstanding (1st quarter 2022)

UAJA Sewer	\$65,987.10
UAJA Surcharge	\$52.00
Borough Sewer	\$62,988.69
PGM Sewer	\$3,436.82
PSU Sewer	\$0.00

TOTAL OUTSTANDING

\$132,464.61
 Page 26 of 75



COMPOST & SEPTAGE OPERATIONS REPORT

June, 2022

COMPOST PRODUCTION AND DISTRIBUTION

	<u>Jan. 2022</u>	<u>Feb. 2022</u>	<u>Mar. 2022</u>	<u>Apr. 2022</u>	<u>May. 2022</u>	<u>Jun. 2022</u>
Production	839 cu/yds.	768 cu/yds.	874 cu/yds.	824 cu/yds.	882 cu/yds.	760 cu/yds.
YTD. Production	839 cu/yds.	1,607 cu/yds.	2,481 cu/yds.	3,305 cu/yds.	4,255 cu/yds.	5,015 cu/yds.
Distribution	535 cu/yds.	769 cu/yds.	936 cu/yds.	770 cu/yds.	944cu/yds.	733cu/yds.
YTD. Distribution	535 cu/yds.	1,304 cu/yds.	2,240 cu/yds.	3,010 cu/yds.	3,954cu/yds.	4,687cu/yds.
Immediate Sale	866 cu/yds.	936 cu/yds.	768 cu/yds.	874 cu/yds.	824 cu/yds.	973 cu/yds.
Currently in Storage	1,401 cu/yds.	1,705 cu/yds.	1,704 cu/yds.	1,642 cu/yds.	1,698 cu/yds.	1,733 cu/yds.

SEPTAGE OPERATIONS

	<u>Jan. 2022</u>	<u>Feb. 2022</u>	<u>Mar. 2022</u>	<u>Apr. 2022</u>	<u>May. 2022</u>	<u>Jun. 2022</u>
Res./Comm.	41,550 gals.	47,200 gals.	53,300 gals.	59,400 gals.	67,725 gals.	68,775 gals.
CH/Potter	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	0.00 lbs/solids	1943.22 lbs/solids
Port Matilda	1,284.36 lbs/solids	1,317.72 lbs/solids	1,768.08 lbs/solids	1,501.20 lbs/solids	1,597.11 lbs/solids	1,505.37 lbs/solids
Huston Twp.	450.36 lbs/solids	300.24 lbs/solids	540.44 lbs/solids	417.00 lbs/solids	467.04 lbs/solids	500.40 lbs/solids
Total Flow	64,550 gals.	69,200gals.	79,300 gals.	79,400 gals.	91,725 gals.	106,775 gals.



SUPERINTENDENT'S REPORT

June 8, 2022
Arthur G. Brant

PLANT OPERATION

The treatment plant is operating well with no exceptions. The 12-month rolling average flow for June was 4.27mgd with the average for the month being 3.80mgd. The average monthly **influent** flow was 4.58mgd. Treatment units online are as follows: primary clarifiers #1, #2, #5 and #6; aeration basins #1 and #2; secondary; clarifiers' #1, #2, and #4; all eight tertiary filters are online.

Below is the chart for Reuse Distribution and Temperature Data:

	Jun-22	YTD	Plant Effl. Temp	Wetland Effl. Temp.
Best Western	36,000	238,000		
Centre Hills	5,962,000	9,421,000	Jun-22	Jun-22
Cintas	405,000	3,082,000	66.0	66.7
Red Line	438,000	3,134,000		
Uaja Wetland	2,295,000	5,487,000		
GDK Vault	4,352,000	98,669,000		
Elks	1,198,000	1,648,000		
Kissingers	1,811,000	13,313,000		
Stewarts/M.C.	2,630	25,130		
TOTAL	16,499,630	135,017,130		

PLANT MAINTENANCE

- RAM repaired the damage they caused to the A/C system at the Main Station while removing a pump.
- Repaired broken non-potable line outside RAS Bldg.
- Replaced the touchless screens on Train #3 SC2000 controllers.
- Replaced the fiber convertor and power supply for the Headworks remote I/O panel.
- Replaced the butterfly valve on AV-16 on MF #3.
- Repaired a spool assembly on the back of MF #2.
- Replaced a hydraulic lift cylinder on Agitator #1.
- Replaced a hydraulic hose on Agitator #3.
- Replaced the belts and pulleys on Odor Control fan #3.
- Dupont performed an audit, made repairs and tuned all MF's.
- An undetermined power issue in the main switchgear caused 5 VFD's in the AWT to fail. Schneider Electric repaired the drives.



COLLECTION SYSTEM SUPERINTENDENT'S REPORT

Activities for the month of June 2022

Mark Harter, Superintendent

MAINLINE MAINTENANCE:

North Oak Lane project – Installed 6 laterals to property line, paving and concrete work completed, this project is now complete.

New Laterals – (3) Orchard Square Lot 2.

Mainline Repairs – (1) Devonshire Drive.

Mainline televising – 1,691 ft televised - 16 manholes inspected.

LIFT STATION MAINTENANCE

Cleaned (8) wet wells.

Routine maintenance.

NEXT MONTH PROJECTS:

New Lateral at Boalsburg Brewery.

(3) Lateral repairs on Devonshire Dr.

Main repairs on Nixon Road.

Casting adjustments on Twp. paving projects.

Wet well and mainline cleaning.

INSPECTION: Final As-Built Approved: None

Mainline Construction:

- a. Meyer Dairy – Reviewing As-Built.
- b. Whitehall Regional Park – Started construction.

New Connections:

a.	Single-Family Residential	14	c.	Commercial	2
b.	Multi-Family Residential	5	d.	Non-Residential	0

TOTAL 21

PA One-Calls Responded to 6/1-30/22: 385

ENGINEER'S REPORT

University Area Joint Authority

July 20, 2022

The following summarizes our recent services performed on behalf of the University Area Joint Authority (Authority):

Odor Control System Upgrades (R001178.0597)

- The PA DEP issued the proposed state only operating permit for the Spring Creek Pollution Control Facility.
- Proposed monitoring and reporting requirements were reviewed with staff.
- The final permit will be issued after the 30-day public comment period, which will end on July 25, 2022.
- Modifications to existing facilities covered by the operating permit require permit amendments.

Proposed Air Quality Emissions Inventory and Operation Permit Schedule

Milestone	Date
Final Operating Permit Anticipated to be Issued	July 2022

Meeks Lane Pump Station – Act 537 Plan Special Study (R001178.0663)

- The Meeks Lane Special Study is being revised to include alternative and capacity descriptions that are mutually acceptable to the UAJA and to the CRPA.

Proposed Meeks Lane Pump Station Project Implementation Schedule

Milestone	Date
Submit Revised Special Study CRPA/Municipalities (60-day Review)	July, 2022
Public Comment Period (30 Days)	November 8 th – December 8 th
Presentation of Study at Municipal Meetings	August, 2022
Start Design	August, 2022
Receive Municipal/Planning Comments, Conclude Public Comment Period	September, 2022
Adoption by Municipalities and CRCOG (General Forum Presentation)	September, 2022
Submission of Special Study to PA DEP (120-day Review)	September, 2022
DEP Approval of Special Study/WQM/NPDES	March, 2023
Complete Design/BIDDING	March, 2023

Begin Construction	April, 2023
Project Completion (12 Months of Construction)** ,****	April, 2024

*Assumes DEP approval of Special Study and WQM Permit within 120 Days. Concurrent or sequential submission of Study and Permit Application.

**Minimum construction period required for UAJA Construction Crew

***Material and equipment lead-times may dramatically extend the construction period.

Beneficial Reuse Service Area Designation – Act 537 Plan Special Study (R001178.0666)

- Completion of the Special Study has been paused while a Risk Assessment is conducted by the CRCOG.

Scott Road Pump Station and Bristol Interceptor (R001178.0682)

- There was no progress meeting held in July due to work inactivity.
- Both Contractors have advanced the work as far as practical based on equipment availability. Project completion is being delayed due to the generator and automatic transfer switch.
- Contract 21-03 and Contract 21-04 each submitted applications for payment. Based on the contract requirements and the work completed, payment in the amounts requested is recommended.

Scott Road Pump Station Upgrade – Summary of Applications for Payment

Contract No.	Application for Payment No.	Amount Due	Current Contract Price	Total Completed and Stored	Balance to Finish Plus Retainage
2021-03	5	\$84,932.85	\$476,703.00	\$440,103.00	\$58,605.15
2021-04	5	\$16,470.00	\$244,500.00	\$111,670.00	\$143,997.00

- Both Contractors have submitted time extension requests. A decision regarding these requests is being withheld until the work is substantially complete.

Fiber Optic Conduit – (R001178.0687)

- Fiber optic conduit drawings were prepared for the second alignment (Trout Road to Hartman Farm Lane to Short Lane, near SR 0026) in June 2021. These drawings were reviewed by the Authority's staff. HRG can proceed with the preparation of the permit applications when authorized by the UAJA.

Entry Road Storm Water Improvements – (R001178.0688)

- The project has been paused until an easement can be negotiated.

Princeton Drive Sanitary Sewer Replacement – (R001178.0699)

- The stream crossing permit was issued.

Rate Study and Tapping Fee Update – (R001178.0703)

- HRG is available to review comments and reports.

Developer Plan Reviews:

- Meyer Dairy Sanitary Sewer (R001178.0714): As-built drawings were recommended for approval on July 7, 2022.

Respectfully Submitted,
HERBERT, ROWLAND & GRUBIC, INC.



Benjamin R. Burns, P.E.
Team Leader | Water & Wastewater

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University Area Joint Authority Summation of Project Activities

July 2022

WWTP NPDES Permit – Phosphorus Study (094612027)

- Continuous in-stream monitoring of Spring Creek continues. Data collected to date has been compiled and will be presented during the Board meeting.

Phosphorus Study Project Schedule

Milestone	Date
Complete Stream Monitoring	June/July 2022
Compile All Data	July 2022
Conduct High Temperature/Low Flow Monitoring if needed	August/September 2022

Ozone Disinfection for Effluent (094612023)

- Job Conference No. 05 was held, and meeting minutes were provided via separate cover.
- Continuation of submittal submission/reviews, with all major equipment processed.
- General Contractor anticipates site work to begin early August.

Payment Requests To Date

Contract Number	Application for Payment #	Current Payment Due	Contract Price To Date incld/CO	Total Work To Date	% Monetarily Complete	Balance of Contract Amount
2021-05 GC	2	\$210,759.80	\$5,448,000.00	\$439,177.56	8.06%	\$5,052,740.20
2021-06 EC	2	\$9,220.07	\$350,000.00	\$38,316.75	10.95%	\$315,514.93
2021-07 MC			\$223,000.00	\$4,350.00	1.95%	\$218,650.00
		\$219,979.87	\$6,021,000.00	\$481,844.31	8.00%	\$5,539,155.69

Contract 2021-05 (PSI) has submitted Application for Payment No. 02 in the amount of \$210,759.80 to reflect stored materials to date. We recommend payment in the amount of \$210,759.80. Contract 2021-06 (PSI) has submitted Application for Payment No. 02 in the amount of \$9,220.07 to reflect stored materials to date. We recommend payment in the amount of \$9,220.07.

Additional schedule information was received from Contract 2021-05 for a requested time extension due to equipment and pipe availability. This is under review by RETTEW.

Ozone Disinfection for Effluent Project Schedule

Milestone	Date
Notice to Proceed Issued	12/27/2021
Substantial Completion	03/27/2023



Anaerobic Digestion Project (094612026)

- Both the Act 537 Special Study for Biosolids and the Water Quality Management Part II Permit have been approved by the PA DEP.
- PA DEP has responded to the Request for Determination for Air Permitting to the PA DEP and has indicated that the project will not be exempt from plan approval. We will prepare and submit the appropriate forms to obtain this approval.
- RETTEW is moving forward with the final design of the new Waste Receiving and Dryer Buildings, along with the remainder of the process drawings and specifications.
- A second meeting was held with the Biosolids Project subcommittee. Committee members reviewed project financials and a sensitivity analysis on revenue, expenses and capital costs. Upcoming meetings will focus on the agreements for biosolids importation, organics receiving and RNG sales.
- An initial meeting was held with the Centre County Refuse and Recycling Authority to discuss their needs and prepare for future meetings between the Authorities.

Anaerobic Digestion Project Schedule

Milestone	Date
Complete Bidding Documents/Advertise for Bids	September 2022
Award Construction Contracts	November 2022
Begin Construction	January 2023
Complete Construction	July 2025

Modifications to GD Kissinger Meadow Stream Augmentation

- The Authority's pending NPDES permit for the discharge of beneficial reuse water to Slab Cabin Run requires a series of modifications in control and monitoring. The changes will require modulation of the flows to the stream via SCADA, to avoid abrupt changes in stream flow. Additionally, we anticipate essentially a non-detect chlorine limit which will require de-chlorination prior to stream discharge. We are working with staff to design, permit, and implement these modifications.

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EXECUTIVE DIRECTOR'S REPORT

July 20, 2022

ACTION ITEMS

3. Public Comment

3.1 Other items not on the agenda

4. Old Business

4.1 C-NET Annual Update Presentation

UAJA participates in C-NET and all UAJA meetings are available through C-NET. A representative of C-NET will provide a brief report on C-NET operations related to UAJA.

Recommendation: No action, presentation and discussion only.

4.2 Adoption of Collective Bargaining Agreement

At the June meeting, the Board voted to tentatively accept the proposed changes to the collective bargaining agreement with AFSCME Council 83 Local 1203C. Included in the agenda report is the final draft of the contract reflecting all changes in the tentative agreement.

Recommendation: Approve the collective bargaining agreement as presented.

4.3 Rettew Biosolids Economics Presentation

The Biosolids Subcommittee has met twice. The latest meeting focused on economics, especially compared to the cost of continuing to handle biosolids by in vessel composting. The presentation will highlight some of the important information covered at the subcommittee meeting.

Recommendation: No action, presentation and discussion only.

4.4 Rettew Phosphorus Study Presentation

RETTEW has been sampling Spring Creek for the past year and has provided preliminary data from sampling to date. The data so far indicates there are differences in the conditions in Spring Creek now verses when the Phosphorus permit limits were established. RETTEW will present a brief summary of the sampling results.

Recommendation: No action, presentation, and discussion only.

5. New Business

5.1 Requisitions

BRIF #719	HRG Scott Road Pump Station Project	\$2,087.50
BRIF #720	Rettew Phosphorus Study	\$5,390.76
BRIF #721	Glenn O. Hawbaker North Oak Ln. Project	\$1,548.40
BRIF #722	S&C Operations North Oak Ln. Project	\$2,282.50
BRIF #723	Terre Hill Concrete Products Princeton Drive Project	\$11,413.41
BRIF #724	Morefield Communications Cisco Support License	\$1,582.47
BRIF #725	John Nastase Construction Scott Road Pump Station Project-Pay App. #5	\$84,932.85
BRIF #726	Westmoreland Electric Services, LLC Scott Road Pump Station Project-Pay App. #5	\$16,470.00
BRIF #727	Glossner's Concrete North Oak Ln. Project	\$3,577.50
BRIF #728	Ducken Tree Farm North Oak Ln. Project	\$415.80
BRIF #729	HRI, Inc. North Oak Ln. Project	\$513.56
BRIF #730	Centre Concrete North Oak Ln. Project	\$329.66
BRIF #731	Eby Paving North Oak Ln. Project	\$37,033.93
BRIF #732	SiteOne Landscape Supply North Oak Ln. Project	\$395.41

TOTAL BRIF-	\$167,973.75
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Construction Fund #044	Rettew Ozone Disinfection Project	\$6,838.00
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Construction Fund #045	Rettew Biosolids Upgrade Project	\$55,039.67
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Construction Fund #046	PSI Pumping Solutions Ozone Disinfection Project- Pay App #2(G)	\$210,759.80
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Construction Fund #047	PSI Pumping Solutions Ozone Disinfection Project- Pay App #2(E)	\$9,220.07
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TOTAL 2020 A CONSTRUCTION FUND	\$281,857.54
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Revenue Fund #187	Debt Service, Operation and Maintenance Expenses	\$1,000,000
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TOTAL REVENUE FUND	\$1,000,000
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6. Reports of Officers

7. Other Business

8. Adjournment

9. Executive Session

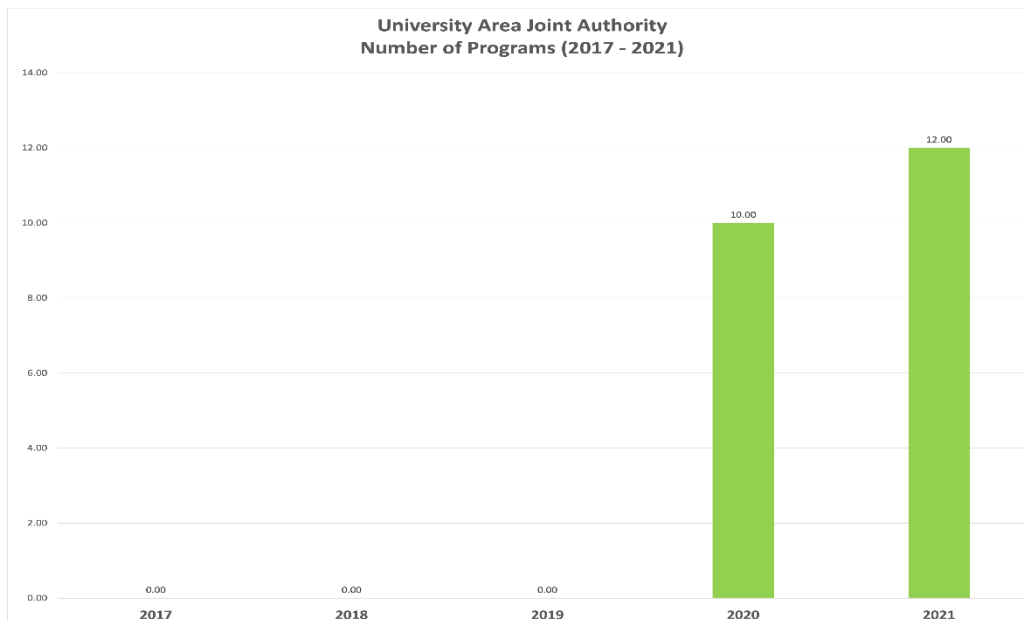


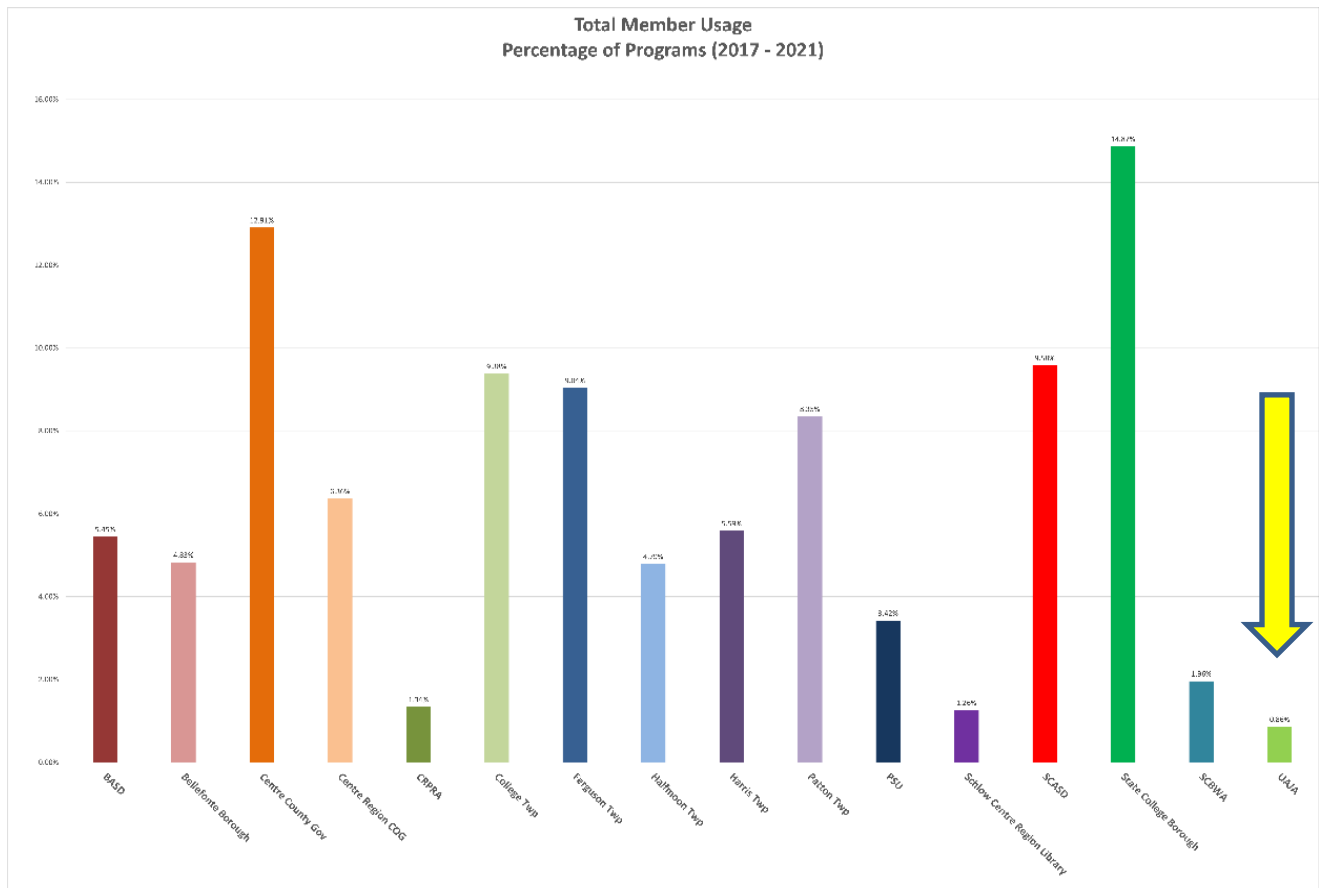
University Area Joint Authority C-NET Programming in 2021

12 UAJA Board Meetings

- UAJA sponsored 2.3% of all programming by C-NET members in 2021. (2020 = 1.9%)

UAJA - Sponsored C-NET Programs 2017 – 2021





How and Where to Watch

- **C-NET Channel 7**

- University Area Joint Authority meetings are televised at the following times during the week following a meeting. Meetings that are shorter than 1 ½ hours will air twice within their 3 hour airing “block”.

- Monday at 10 am (and 11:30 am?)
- Friday at 9 pm (and 10:30 pm?)
- Saturday at 5 am (and 6:30 am?)
- Sunday at 12 am (and 1:30 am?)

- **On cnet1.org**

- Programs are available to view on cnet1.org “on-demand” for a minimum of 12 months and are “chaptered” by agenda item.

- **ROKU** Set-top Box or Streaming Stick

- **Apple TV** Set-top Box

- **fire tv** Streaming Stick

Online Viewing Data

MEETING/PROGRAM	Average # of Views Jan 2021 – June 2022 on cnet1.org
UAJA Board of Directors	78.6

Please note that the above views are only “online” views and do not reflect views on cable television. Cable companies consider such data to be proprietary and do not release information regarding the number of viewers.

In 2021, the C-NET Board of Directors changed the Programming Policy to allow each member organization to sponsor up to five programs per year of “internal programming”. Internal programs are not televised or available to view on C-NET’s website but are provided to the member organization to be distributed at their discretion. Examples may include:

- **Executive Sessions**
- **Training Videos**
- **Staff Development Sessions**

AGREEMENT BETWEEN

**UNIVERSITY AREA JOINT AUTHORITY
(Centre County, Pennsylvania)**

AND

**AMERICAN FEDERATION OF STATE, COUNTY AND
MUNICIPAL EMPLOYEES,
COUNCIL 83
(Local 1203C)**

JULY 1, 2022 THROUGH DECEMBER 31, 2026

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ARTICLE I
PREAMBLE

This agreement entered into by the University Area Joint Authority, Centre County, Pennsylvania, hereinafter referred to as the Employer, and the American Federation of State, County and Municipal Employees, Council 83, AFL-CIO, Local 1203U, hereinafter referred to as the Union, has as its purpose the promotion of harmonious relations between the Employer and the Union, the establishment of an equitable and peaceful procedure for the resolution of differences, and the establishment of rates of pay, hours of work, and other conditions of employment.

ARTICLE II
RECOGNITION

The Employer recognizes the Union as the sole and exclusive bargaining agent for the purpose of establishing salaries, wages, hours and other conditions of employment for all classifications of employees in the unit certified by the Pennsylvania Labor Relations Board as Case Number PERA-R-5793-C, except supervisors, first-line supervisors, confidential employees and temporary help as defined in Article V.

ARTICLE III
MANAGEMENT RIGHTS

This agreement is subject in all respects to the laws of the Commonwealth of Pennsylvania with respect to the powers, rights, duties, and obligations of the Employer, the Union and employees in the bargaining unit. The Employer reserves all rights and powers conferred upon it by the constitution and laws of the Commonwealth of Pennsylvania and the United States including the following, but not necessarily limited thereto:

A. The determination of the Authority's financial budgeting, accounting and organizational policies and procedures.

B. Management has the right to select and direct personnel, work procedures and programs and work performance evaluation procedures.

C. The determination of job classifications, the number of employees to be employed or to be retained in employment, the necessity of shift operation, scheduling of overtime, maintenance of discipline, and performance evaluation.

D. The Union recognizes the prerogative of the Employer to operate and manage its affairs in all respects in accordance with its responsibilities and powers of the Authority. The Employer has the right to schedule overtime work as required and consistent with the requirements of Authority employment, of public safety and the safety of employees. The Employer reserves the right to discipline and discharge for cause, to lay off or recall for any reason, to determine the work schedule, and work assignment and establish methods and procedures by which such work is performed.

ARTICLE IV

PLEDGE AGAINST DISCRIMINATION AND COERCION

The provisions of this agreement shall be applied equally to all employees of the bargaining unit without discrimination as to age, sex, marital status, race, color, creed, national origin, political affiliation, or handicap/disability. The Union shall share equally with the Employer the responsibility for applying this provision of the agreement.

The Employer agrees not to interfere with the rights of employees to become members of the Union and there shall be no discrimination, interference, restraint, or coercion by the Employer or any Employer representative because of any employee activity in a proper official capacity on behalf of the Union.

While the Union is free to seek membership during the free time of an employee, neither the Union nor its officers nor shall its members intimidate or coerce employees into joining the Union or continuing membership therein.

ARTICLE V

SENIORITY

A. Definition: Seniority means an employee's length of full-time service within the bargaining unit. Prior to July 1, 2022, an employee who returns to the bargaining unit from a position in management is grandfathered and will maintain his seniority for the length of time he was in continuous service with the Employer.

B. Probation Period: New Union employees shall be added to the seniority list ninety (90) days after their date of hire.

C. Seniority List: Once each year the Union shall request, in writing, and the Employer shall post on all bulletin boards, a seniority list showing the continuous service of each employee. A copy of the seniority list shall be furnished to the local Union when it is posted.

D. Break in Continuous Service: An employee's continuous service record shall be broken by voluntary resignation, discharge for cause, failure to return after a layoff, failure to return after an authorized leave of absence, and retirement. There will be no break in continuous service due to an approved leave of absence, approved extended sick leave or a vacation period.

ARTICLE VI **WORK FORCE CHANGES**

A. Promotions - The term promotion, as used hereunder, means the advancement or transfer of an employee to a higher paying position.

Whenever a job opening occurs (other than a temporary opening or other temporary job opening as defined below) in any existing job classification or as a result of a development or an establishment of new job classifications, a notice of such opening shall be posted on all bulletin boards for seven (7) calendar days.

Qualified employees who wish to apply for the open position or job (including employees on layoff) may do so. The application shall be in writing, and it shall be submitted to the employee's immediate supervisor. The open position or job shall be filled from among the qualified applicants by the employee with the longest continuous service. In the event there are no qualified applicants from current or laid off employees, the Employer may then fill the opening with a qualified new hire, or the reassignment of an employee (at the request of the employee) to a position the employee considers to be in the best interest, regardless of the rate of pay.

B. Temporary Job Openings and Short-Term Transfers - Temporary job openings are defined as job vacancies that periodically develop in a job classification due to an employee's illness, vacation, injury or other approved leave of absence. Short-term transfer is defined as a reassignment of an employee to another job or function for more than eight (8) hours due to the need for supplementing the work force on a given project or filling in for an employee who is not available for short periods of time. Temporary job openings may be filled by the reassignment of employees by the Employer to fit the existing vacancies of the Authority. Temporary assignments may be considered as training assignments through which an employee may obtain experience which might assist him in qualifying for future promotion.

It is recognized that temporary job openings are not in the best interest of either the Employer or the Union. The Employer shall do all things possible to limit the frequency and length of temporary job assignments, and shall only assign employees to temporary job assignments when no other solution is available.

Employees assigned to temporary job openings or short-term transfers for more than eight (8) hours shall be paid the rate of the temporary job or their own wage rate, whichever is higher.

Whenever a permanent employee is promoted on a temporary basis, the employee shall be paid at the wage rate established for the position. If any employee works out of class in a position in a higher rated classification for 140 or more days in a year, the Employer will post a vacancy in that classification which shall be filled in accordance with this Article. The employer reserves the right to rotate the higher-level assignments among available qualified employees but will not do so with intent of circumventing the 140-day rule. This section shall not apply where an employee is assigned to perform the duties of a position in a higher rated classification to replace another employee on an approved leave of absence.

C. Other Temporary Job Openings - In order to fill other temporary job openings created by 1) the summer vacation period; 2) summer maintenance program; or 3) other job openings occurring during the year due to approved leave of absences of a regular employee, the Employer shall have the right to fill the opening without regard to provisions of this agreement. However, personnel who fill other temporary job openings are expected to work no more than ninety (90) days in a calendar year. Normally these positions would be manned during the period May through September unless special circumstances dictate otherwise. In the event of special circumstances, Union personnel will be consulted before filling the position.

D. Demotions - The term demotion means the reassignment of an employee from a position in one job classification to a lower paying position in the same job classification or in another job classification. Normally, demotion is used to avoid layoff, but may be used for disciplinary action in lieu of discharge.

E. Layoff - In the event it becomes necessary to lay off employees for any reason, employees shall be laid off in the inverse order of their seniority in each job classification.

F. Recall - Employees shall be recalled from layoff according to their seniority wherein the Employer determines recall is in order, provided the individual to be recalled is qualified.

G. Consolidation or Elimination of Jobs - An employee who is displaced by the elimination of his job by consolidation (combining the duties of two or more jobs), the installation of new equipment or machinery, the curtailment or replacement of existing facilities, the development of new facilities, or for any other reason, shall be entitled to the first right of a newly created position or may exercise his seniority right to transfer to another job providing he is qualified.

H. Transfers - An employee desiring to transfer to another job shall submit an application, in writing, to his immediate supervisor. The application shall state the reason for the requested transfer.

I. New or Vacant Jobs - New jobs or vacancies in existing job classifications may be filled initially by the Employer on the basis of a temporary transfer of a qualified employee. During the period of temporary transfer, the job shall be posted on all bulletin boards. Qualified employees desiring to transfer to the job shall submit an application, in writing, to their immediate supervisor. The job will be filled on the basis of seniority with a qualified employee.

A position will be considered vacant if an employee on an approved leave of absence fails to return to duty at the end of his leave or if he resigns or retires prior to the end of this leave.

While a position becoming vacant will ordinarily be filled promptly, management retains the prerogative of abolishing the position, or holding it vacant rather than filling it if, in the judgment of management, the work load does not necessitate the filling of the position. In addition, in the event the immediate supervisor feels that no applicant possesses the minimum qualifications for performing the duties of the vacant position, he shall so recommend to the Executive Director in writing, documenting his reasons for disqualifying each applicant. If the Executive Director agrees that no bidder is at least minimally qualified, he shall determine that the position shall be filled from outside the Authority. In this event, each applicant shall be notified in writing of this decision ten (10) working days before any appointment of an outside candidate is made.

If any employee presently employed who bids on a vacant position which position is assigned to a salary grade higher than the salary grade of his present position, the employee first must satisfactorily complete the probationary period prescribed in Article VI, Section K. Following successful completion of probation, the employee shall be promoted to the new pay grade one step below the step in which the employee was serving in his former pay grade. In the event the step in the new pay grade is at a salary less than the employee is earning in the former pay grade, he shall be promoted to the step in the new pay grade at a salary equal to or greater than the he current salary.

J. Bumping - When an employee is laid off due to a reduction in the work force, he shall be permitted to exercise his seniority rights to bump (replace an employee with less seniority). Such employee may, if he so desires, bump any employee in a job classification provided the bumping employee is qualified to perform the job for which he is bumping. The bumping employee must also have greater seniority than the employee whom he bumps.

K. Probationary Period - Each employee appointed to a position shall serve for three (3) months on a probationary basis in that position. Every employee promoted to a higher position shall serve for two (2) months on a probationary basis in that position, Probation applies equally to permanent and temporary appointments and promotions.

If, after adequate training on the job, the probationary employee's work or attendance is unsatisfactory, he shall be warned by his supervisor and told specifically how his work or attendance is unsatisfactory. If additional training is necessary, it shall be provided. After warning, the employee shall be given a reasonable additional opportunity to improve so that his performance or attendance is satisfactory.

If his performance or attendance continues unsatisfactory, he shall be given a second warning and a reasonable period to improve.

If his performance or attendance continues unsatisfactory, his immediate supervisor shall recommend to the Executive Director that the employee be discharged if he was not formerly a permanent employee with some other position in the Authority, or if he was, that he be returned to his former permanent position at the former rate of pay.

An employee obtains permanent status in a position after successful completion of the probationary period. A permanent employee retains permanent status until he resigns or retires or is promoted to a new position and completes his probationary period in a new position, or is laid off, demoted or dismissed pursuant to the relevant section of this agreement.

L. Crew leader-This section is pertaining to the Crew Leader position only and is guaranteed to only to apply for the Crew Leader position.

In evaluating bidders for a vacant or newly created Crew Leader position, the Director shall evaluate the experience and merit of each job bidder in relationship to the duties of the position for which the employee is bidding, using tests if warranted. If, in the opinion of the Director, two candidates are equal, then the candidate with the most seniority will be promoted. If a junior employee is promoted over a senior employee, the senior employee is entitled to a response in writing.

In the event the Department Director feels that no present employee who bids for the promotion position possesses the minimum qualifications for performing the duties of the vacant promotion position, the Director so shall recommend to the Manager, in writing, documenting the reason(s) for disqualifying each present employee who has bid for the Position. If the Manager agrees that no present employee who has bid for the promotion is at least minimally qualified, the Manager shall determine that the position shall be filled from outside the department. In this event, each present employee who has bid for the promotion position shall be notified, in writing, of this decision ten (10) working days before any appointment of an outside candidate is made.

If the Employer elects to use any testing procedure to test new applicants, any present employee bidding for the Crew Leader position must take the required test, and the employee's score will be considered in comparison with the scores of other applicants.

ARTICLE VII **HOLIDAYS**

Section 1 - Days

Leave with pay shall be granted on the following holidays, subject to the conditions listed below:

- | | |
|---------------------|-----------------------------|
| a. New Year's Day | h. Thanksgiving Day |
| b. President's Day | i. Day after Thanksgiving |
| c. Good Friday | j. First day of Deer Season |
| d. Memorial Day | k. Christmas Day |
| e. Independence Day | l. Day after Christmas |
| f. Labor Day | |
| g. Veteran's Day | |

Section 2 - Personal Days

Each employee may accumulate a maximum of eight (8) personal days based on four (4) days per calendar year - January 1 through December 31.

Personal days may be scheduled for any shift. Thirty-six (36) hours notice before an employee's shift is scheduled to start must be provided to the immediate supervisor before taking a personal day. However, the immediate supervisor may grant a personal day with less than thirty-six (36) hours notification if special circumstances warrant such approval. If an employee desires to take more than one (1) personal day, at least five (5) days notice must be provided to the employee's immediate supervisor before taking those personal days. The request for personal days in excess of one (1) shall be identical to request used for vacation which is found in Article VIII, Section 4.

Section 3 – Pay

Employees working on any paid holiday shall be paid at one and one-half (1-1/2) times their regular rate of pay for all hours worked on the holiday, in addition to the pay received for the holidays.

Section 4 - Alternate Days

In the event any of the holidays fall on Saturday, it shall be celebrated on the preceding Friday; and if the holiday falls on Sunday, it shall be celebrated on the following Monday. However, those employees, i.e., operators, who work a swing shift type schedule shall celebrate the holiday on the day of the week on which the holiday falls. If a holiday authorized by this contract falls on an employee's regularly scheduled day off, the employee shall be granted another day off during his scheduled daylight shift in lieu of the holiday which fell on his scheduled day off. If an employee is scheduled off on a holiday authorized by this contract (except personal days), and he is called to work on the holiday, he is entitled to schedule an alternate day off, with pay, to celebrate the holiday.

ARTICLE VIII **VACATIONS**

Section 1 - Number of Weeks

A vacation, with full pay, will be granted to regular employees based on the following schedule:

<u>Years of Service</u>	<u>Weeks</u>
1 thru 5 years	2 weeks
6 thru 10 years	3 weeks
11 thru 19 years	4 weeks
20 years or more	5 weeks

Section 2 - Pay

The rate of vacation pay shall be the employee's regular straight time rate of pay in accordance with Appendix A.

Section 3 - Pay at Separation

Any employee who resigns, who is laid off, retired or dies while in service prior to taking his vacation shall be compensated (or his estate as the case may be) in cash for the unused vacation he has accumulated at the time of separation.

Section 4 - Scheduling

Vacations will, so far as possible, be granted at times most desired by employees, but the final right to the determination of vacation scheduling is reserved for the Employer so that orderly operations of the Authority may be ensured. If it becomes necessary to limit the number of employees on vacation at the same time, the employee with the greater seniority shall be granted the vacation. Requests for vacation shall be submitted to the Employee's supervisor not less than five (5) calendar days before the time desired for vacation.

It is the Authority's right to determine how many employees, by classification, can be off at any given time. However, the Authority will allow as many employees as possible off during deer season, providing those designated employees agree to carry a beeper and respond immediately to an emergency.

Section 5 - On Holiday

If a holiday occurs during the calendar week in which a vacation is taken by an employee, the employee shall receive holiday pay. The day shall not be charged to vacation leave.

Section 6 - Accrual

Vacation shall be accrued bi-weekly on an hourly basis at the rate of 3.08 hours per bi-weekly for those employees authorized two (2) weeks vacation per year.

Vacation shall be accrued bi-weekly on an hourly basis at the rate of 4.62 hours per bi-weekly for those employees authorized three (3) weeks vacation per year.

Vacation shall be accrued bi-weekly on an hourly basis at the rate of 6.15 hours per bi-weekly for those employees authorized four (4) weeks vacation per year.

Vacation shall be accrued bi-weekly on an hourly basis at the rate of 7.69 hours per bi-weekly for those employees authorized five (5) weeks vacation per year.

Vacation time may be accrued to a maximum of 500 hours, except where an employee would meet the criteria of Section 7 below.

Section 7 - Sell Back of Vacation

In the event illness or injury prevent an employee from taking vacation such that the accrual of vacation hours will exceed 500 hours, the employee may sell back those hours in excess of 500 hours only in the calendar year in which accrual of vacation in excess of 500 hours for the reason(s) stated above shall occur.

Sell-back of vacation hours shall be payable not later than the second pay in the calendar year following which the sell-back is approved. The Authority will buy back those vacation hours at the employee's straight time hourly rate of pay at the time the Authority buys the hours.

ARTICLE IX **SICK LEAVE**

Section 1 - Scheduling

Sick leave refers to granting leave with pay for sickness. The leave shall accrue and be administered in the following manner.

a. Sick leave shall be granted for personal illness, physical incapacity resulting from causes beyond the employee's control; an illness of a member of the employee's household that requires the employee's personal care and attention; enforced quarantine of the employee in accordance with community health regulations; or the death of a member of the employee's immediate family. It is expected that treatment plant operators who are unable to report to work due to illness shall inform their immediate supervisor at least two (2) hours before the time set for the beginning of his daily duties. All other personnel are expected to report in sick to the duty operator at least one (1) hour before the time set for the beginning of his daily duties. The plant duty operator shall report off the employee who calls in sick not later than 8:00 A.M. to that employee's immediate supervisor. The plant log shall be appropriately annotated. Failure to follow the sick leave terms of this agreement may be cause for denial of sick leave with pay for the period of absence. Frequent failure to follow the terms of this agreement may be cause for a discharge.

b. Sick leave with pay shall be granted employees for absence because of sickness, injury or physical inability to perform assigned duties. An employee shall be removed from the payroll by his supervisor for time absent for unexcused absence and for excessive, intermittent or successive regular absence because of illness or claimed physical inability to perform assigned duties. Appeal by the employee shall follow the grievance procedure outlined hereunder.

c. An employee receiving sick leave with pay and simultaneously receiving compensation under Workmen's Compensation Laws or through a sick benefit plan financed in whole or in part by the Authority shall receive, for the duration of such compensation, only that portion of his regular salary which will, together with said compensation, equal his regular salary.

d. Sick leave shall not be granted to any employee who may be injured while gainfully employed by any Employer other than the University Area Joint Authority.

Section 2 - Excess Sick Leave

The Board of the Authority may grant sick leave in excess of the amount accumulated in each employee's sick leave account.

Section 3 - Accumulation

Sick leave shall be accumulated and shall be accrued at the rate of 6.67 hours per month (10 days per year) and shall be credited to each employee's sick leave account.

Section 4 - Unauthorized

Accumulated sick leave may not be:

- a. Added to vacations
- b. Converted to cash payment at time of separation, except under conditions of Section 8, Sick Leave Buy Back.

Section 5 - Authorized

Holidays that occur while an employee is on sick leave shall not be charged against his sick leave.

Section 6 - Deduction

If an employee's request for sick leave is not justified, the value of the absent time shall be deducted from the employee's accrued annual vacation or pay.

Section 7 - Doctor's Certificate

A doctor's certificate may be required for an absence of four (4) days or more.

Section 8 - Sick Leave Buy Back

Employees who retire shall be paid a cash settlement for their accumulated unused sick leave in accordance with the schedule below if they retire under the conditions of the contract, or they may choose to convert their entitlement into extended health care coverage on a full-month basis as funds permit:

Hours Available at Retirement	Percentage Buy-out
0-100	20%
101-300	30%
301-900	40%
901-1680	50%

As an example, should an employee have 150 hours on the record, he/she would be compensated as follows: 150 hours times base hourly rate, times 30%.

150 x 10.00 per hour equals \$1500.00 times 30% equals a buy back in the amount of \$450.00.

Cash settlements may be prorated by management over a 60 month period in equal installments.

Conversion is based on the base hourly rate on the date of retirement.

Section 9 - Sick Leave Incentive

As an incentive to employees to accumulate earned sick leave time, UAJA will pay employees who have accumulated at least 49 hours of sick time from November 30 of the preceding year until December 1 of the current year based upon the following schedule:

0 - 48 hours	\$0.00
49 - 56 hours	\$80.00
57 - 64 hours	\$95.00
65 - 72 hours	\$110.00
73 - 80 hours	\$125.00

ARTICLE X **MILITARY SERVICE LEAVE**

Section 1 - Induction

Any employee inducted into the Armed Forces of the United States of America or any employee who is a member of any reserve component of the Armed Forces of the United States who is called to active duty shall have the right in respect to seniority, re-employment, etc., as are provided by the laws of the United States and the Commonwealth of Pennsylvania.

Section 2 - Vacation Pay

Permanent employees who volunteer or who are called for active military service shall be paid at the rate they leave Authority employ for all accrued vacation to their credit at that date.

ARTICLE XI **RETIREMENT**

Section 1 - Plan

The Authority will maintain a money purchase plan with the ICMA Retirement Corporation in behalf of the members of the bargaining unit. The provisions of the Money Purchase Plan and Trust known as The University Area Joint Authority Pension Plan are incorporated herein by reference.

The Authority will pay 75% of the account maintenance fee charged for the ICMA Plan up to \$18.75 per year per employee payable to the employee during July of each year. The Union shall provide a list of employees who are requesting reimbursement of the account maintenance fee once each year.

Section 2 – ICMA

The Adoption Agreement dated July 1, 1994 wherein the Authority established the Money Purchase Plan and Trust with the ICMA Retirement Corporation is incorporated herein by reference.

Section 3 - Plan Contribution

Each participating employee may contribute up to a maximum 12% of his/her salary including longevity to the Section 401a Plan established with the ICMA Retirement Trust. The Authority shall match the employee's contribution up to 7.5% and shall "pick up" the employee's contribution before computing federal income tax - it being understood subject "pick up" is authorized by the Internal Revenue Code.

ARTICLE XII **HOSPITALIZATION**

Section 1 – Plan

The employer shall provide a health care plan which meets the following minimum requirements based on In-Network coverage only.

In network coverage	Individual	Family
Plan coverage level/ co-insurance	100% after deductible	100% after deductible
In network office visit		
Copay(pcp)/specialist	\$20/\$40 copay	\$20/\$40 copay
In network hospital		
Emergency room plan coverage/copay	100%/\$150 copay	100%/\$150 copay
Prescription drug program		
Generic (30 day)	\$10	\$10
Name brand	\$45	\$45

Effective January 1, 2012 Employees will be responsible for the last \$100.00 of deductible in the single plan and the last \$250.00 of deductibles in all other options (H/W, P/C, Family)

The hospitalization shall cover all employees and dependents of employees dependent coverage is requested. A retired employee may maintain insurance for himself and his dependents after retirement in accordance with the provisions of COBRA. Following expiration of the provisions of COBRA, a retired employee may maintain a hospitalization plan for himself and his dependents if he pays the rate applicable to himself and his dependents under the group hospitalization plan offered active employees. The Employer shall have the right to investigate other means of providing health insurance, i.e., Geisinger Health Plan, Healthpass, etc., and shall have the right to substitute an alternate means of providing health insurance so long as benefits are not reduced. Coordination with Union personnel shall be accomplished throughout the investigations.

No employee, spouse, or dependent may be enrolled in more than one employer provided plan. (They may be in the UAJA plan, or the spouse's plan, but not both)

Effective the salary schedule computed for the period June 23, 2014 and all years thereafter, employees on the single health care plan shall contribute two and three quarter percent (2.75%) of their base wage to the cost of major medical health care. All other employees will contribute four per cent (4 %) of their base wage to the cost of major medical health care.

An Employee eligible for dependent coverage who elects other options listed below, shall as an incentive, receive the following incentive amounts in which one of the above alternate coverage is selected. Employees who make this election may only restore coverage for themselves or dependent coverage when changes in coverage are permitted by the insurers or if there is a qualifying event, as defined by insurers, which permit such changes at other times.

Family coverage to single coverage:	15% of the savings between qualified options
Employee/child to single coverage:	15% of the savings between qualified options
Employee/spouse to single:	15% of the savings between qualified options
Family to employee/child:	15% of the savings between qualified options
Family to employee/spouse:	15% of the savings between qualified options
Family to none:	15% of the savings between qualified options
Employee/child to none:	15% of the savings between qualified options
Employee/spouse to none:	15% of the savings between qualified options
Single to none:	15% of the savings between qualified options

ARTICLE XIII **INSURANCE**

Section 1 - Life Insurance

The Authority shall provide group insurance coverage for its employees from an insurance company of the Authority's choice. Each full-time employee shall be provided with term life insurance at the rate of one and one-half (1-1/2) times the employee's base salary including longevity. Group Accidental Death and Dismemberment coverage shall be provided in accordance with the Group Term Life Insurance Policy purchased by the Authority. The schedule of life insurance shall reduce in accordance with the following schedule:

Age	Life Insurance	A D & D
65	\$13,400.00	\$5,000.00
66	\$12,000.00	\$4,000.00
67	\$10,500.00	\$3,000.00
68	\$ 9,000.00	\$2,000.00
69	\$ 7,500.00	\$2,000.00
70	\$ 6,000.00	\$2,000.00

Life insurance shall reduce to \$13,400.00 upon early retirement with subsequent reduction in accordance with the table above when the indicated age is reached. All term life insurance shall be canceled at age 70 or at retirement after age 70, Accidental Death and Dismemberment coverage shall terminate at retirement regardless of age. Employer shall pay entire premium associated with the Life Insurance Program.

Section 2 - Accident and Sickness Insurance

The Employer shall provide an Accident and Sickness Insurance Benefit (short-term disability) equal to the coverage now provided by the Authority. That coverage is equal to one-half (1/2) the week's pay for twenty-six (26) weeks with a minimum of \$100.00 and a maximum of \$1,000.00. The Employer shall pay the entire premium associated with the Accident and Sickness Insurance Program.

The Employer shall provide a long-term insurance benefit to actively employed regular, full-time employees after satisfactory completion of six (6) months of UAJA credited service and after exhaustion of accrued but unused paid sick leave and/or short-term disability benefits. Long-term benefits shall be payable at fifty percent (50%) of the employee's then current straight-time weekly wage. The Employer and the employee will equally share the entire premium associated with the long-term insurance benefit.

Section 3 - Vision Care

The Authority shall provide Vision Care Insurance equal to the coverage that has been provided in the contract dated July 1981. The insurance shall be provided through a carrier selected by the Authority; the Authority shall pay the entire premium associated with the Vision Care Insurance both for the employee and his dependents. A retired employee may maintain the Vision Care Insurance for himself and his dependents if he pays the entire premium associated with the Vision Care Insurance for himself and his dependents following retirement as set forth in Article XII, Section I.

Section 4 - Dental Insurance

The Employer shall provide a Dental Care Insurance Plan with benefits which will be, as a minimum, those shown in the table below:

Basic Services	Benefits
Diagnostic Dental Services	100%
Preventive Dental Services	100%
Restorative Dental Work	80%
Oral Surgery	80%
Endodontic Dental Services	80%
Periodontic Dental Services	80%
Crowns	50%

The maximum benefit payable in any one calendar year shall be \$ 1500.00 per person. Eligible dependent children will be covered to age 19 unless they are students in a bona fide institution of higher education in which case eligibility will be extended to age 23. Mentally retarded dependent children will be eligible for dental care regardless of age as are physically incapacitated children who are incapable of self-support. There will be no deductible for the program with the exception of those portions of the benefits not payable by the Dental Care Plan. The individual employee shall pay the difference between the benefits payable by the plan and the amount charged by the dentist. It is anticipated that any form of contract entered into by the Employer and the insurance carrier will provide for benefits based on usual, customary and reasonable fees. Charges beyond the usual, customary and reasonable fees may not be paid as a benefit under the Dental Care Program. It will be the responsibility of the individual employee to pay those fees charged by the dentist above and beyond the usual, customary and reasonable fees.

The Employer shall pay the full cost for the dental insurance programs for the employee and his family. A retired employee may maintain dental insurance for himself and his family of the retired employee pays the full cost for the dental insurance program for himself and his family as set forth in Article XII, Section 1.

Section 5 - Termination of Insurance

If an employee terminates his employment with the Authority, for any reason, the insurance coverage discussed in Article XIII will terminate immediately with the exceptions of those provisions for insurance covering the retired employee. If the retired employee wants to avail himself of the insurance, it is necessary that he pay the cost therefore as delineated in the various clauses of this Article XIII.

Section 6 - Hearing Examination

The Authority will provide each employee the opportunity to take a hearing examination every other year at the Authority's expense.

ARTICLE XIV **DISCIPLINE AND DISCHARGE**

Section 1 - Discharge

a. The Employer shall not discharge any employee without cause. If, in any case, the Employer feels there is cause for discharge, the employee involved will be suspended for five (5) days. The employee and his steward will be notified in writing that the employee has been suspended and is subject to discharge.

b. The Union shall have the right to take up the suspension and/or discharge as a grievance at the third step of the grievance procedure, and the matter shall be handled in accordance with this procedure through the arbitration step if deemed necessary by either party.

c. If, as a result of the grievance procedure, and any step not further appealed, an employee is found to have been unjustly suspended, demoted, or discharged, or to have been penalized too severely, disciplinary action may be reversed or a lesser penalty may be agreed to or ordered. If the employee is reinstated, reinstatement may be with full or partial restoration of all the rights and conditions of employment.

d. if a member of the bargaining unit receives any form of disciplinary action (verbal, written warning, suspension, or discharge), a copy of the written disciplinary action shall be given to the Union President within forty-eight (48) hours so long as the employee who has been disciplined authorizes the release of such action.

Section 2 - Maintenance of Personnel Records

The Authority agrees that after twelve (12) months have lapsed where no further verbal reprimands have been given to an employee, any and all notices of verbal reprimands which are contained in the employee's personnel file shall be removed and destroyed. The Authority also agrees that after twenty four (24) months have lapsed with no further written reprimands issued to an employee, any and all copies of the written reprimand in the personnel file shall be removed and destroyed.

Every employee shall have the right to examine their personnel file in the presence of the Personnel Officer or his designated representative during regular office hours, providing the individual has given the Authority a notice of such request three (3) days in advance. Nothing shall be altered, removed or destroyed by the employee during this review of his record. If an employee disagrees with any information in their file, they shall have the right to write a letter challenging the items they disagree with within fifteen (15) days of the review. This letter shall be maintained in the files until the challenged material is removed.

ARTICLE XV **SETTLEMENT OF DISPUTES**

Section 1 - Grievance and Arbitration Procedure

Any grievance or dispute arising out of the interpretation of the provisions of this agreement, including the provisions of ARTICLE XIV, Section 1, shall be settled in the following manner:

Step I The Union shall present the grievance or dispute verbally or in writing to the immediate supervisor within ten (10) working days of its occurrence. The immediate supervisor shall then attempt to adjust the matter and shall respond to the Union, verbally or in writing within five (5) working days.

Step II If the grievance has not been settled, it shall be presented in writing by AFSCME District Council 83 to the Executive Director within five (5) working days after the immediate supervisors response is due. The Executive Director shall respond to AFSCME District 83 in writing within live (5) working days.

Step III If the grievance still remains unadjusted, it shall be presented by AFSCME District Council 83 to the Board of the Authority at the next regular meeting of the Authority Board. The designee of the Board shall respond in writing to AFSCME District 83 (with a copy of the response to the Local Union President) within ten (10) days after the next regular Board meeting.

Step IV No dispute involving a matter of inherent managerial policy, as defined in Section 702 of Act 195, shall be subject to Step IV of the Grievance Procedure unless the Authority specifically agrees to submit the matter to Step IV.

If the grievance is still unsettled, either party may, within ten (10) working days after the reply of the Board is due through written request to the other, request arbitration.

a. The arbitration proceedings shall be conducted by a representative of the State Bureau of Mediation in accordance with Section 903 of Act 195.

b. The decision of the arbitrator shall be final and binding on the parties and the arbitrator shall be requested to issue his decision within thirty (30) days after the conclusion of testimony and argument.

c. Expenses for the arbitrator's service, if any, and the proceedings shall be borne equally by the Employer and the Union. However, each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record and makes copies available, without charge, to the other party and to the arbitrator.

ARTICLE XVI **HOURS OF WORK**

Section 1 - Normal 1- Hours

The normal hours of work are from 8:00 A.M. to 4:00 P.M. with one-half (1/2) hour for lunch for all employees. The Superintendent of the Spring Creek Pollution Control Facility is responsible for establishing the shift policy for work at the treatment plant.

Section 2 - Schedules

Schedules showing the employee's normal shift, workdays and hours at the Spring Creek Pollution Control Facility shall be posted on all bulletin boards.

Section 3 - Call-in

Call-in pay refers to the practice of paying a premium to personnel who report for work in excess of their regular scheduled workweek in a seven-day period, Call-in pay is at the overtime rate of time and one-half (1-1/2) with a minimum call-in pay of four (4) hours being guaranteed.

Section 4 - Meal Period

At the end of a normal shift, when unscheduled overtime work requires the employee to work two (2) hours, the Employer will provide a meal allowance at a cost not to exceed \$4.00 for breakfast (3:00 a.m. - 10:00 a.m.); \$5.00 for lunch (10:00 a.m. - 3:00 p.m.); and \$6.50 for dinner (3:00 p.m. - 3:00 a.m.). If overtime work continues past the first meal, a meal will be provided after four (4) hours of work. The meal provision does not apply if the employee is called to work early, or is notified of the overtime before they leave their home.

ARTICLE XVII **OVERTIME PAY, COMPENSATORY TIME, LUMP SUM PAYMENT AND** **SHIFT DIFFERENTIAL**

Section 1 - Overtime Pay

Overtime pay refers to additional compensation or compensatory time off for time worked in excess of forty (40) hours per week or in excess of the employee's scheduled shift duration.

Employees engaged in work activities exceeding an eight hour day, will not be replaced on the job unless mutually agreed by the employee and management.

Section 2 - Rate of Pay

Personnel will be paid for time and one-half (1-1/2) for overtime worked in excess of the normal assigned work week or the employee may request time off at the time and one-half (1-1/2) rate. If approved by management, such time off shall be considered compensatory time.

Shift differential shall be paid according to the schedule below to any employee whose work shift consisting of eight work hours on a scheduled work day begins before 6:00 a.m. or after 12:00 noon.

Period

Amount per Hour

July 1st, 2022

\$1.25

July 1st, 2023 and thereafter, Management will adjust the current shift differential rate by the COLA based upon the COLA per Appendix A.

Section 3 – Emergencies

Generally, the working hours will be limited to the normal schedule. Occasionally, however, the work will require an employee to begin work before the normal scheduled time or to remain at work after his normal quitting time. When emergencies or peak load periods occur, it is expected that employees will cooperate and work these hours required.

Section 4 - Unforeseen Problems

If additional compensation or compensatory time off from work in excess of the normal work week causes an unforeseen administrative problem for the Authority, the Executive Director shall make the final decision as to overtime and compensatory time. Compensatory time shall be taken at a time approved by the employee's immediate supervisor.

ARTICLE XVIII **UNIFORMS AND PROTECTIVE CLOTHING**

Section 1 - Must Wear

The Employer shall provide and have the right to require an employee to wear uniform, protective clothing, or any type of protective devices.

Section 2 – Clothing

The uniforms and protective clothing to be provided by the Authority shall include, but not be restricted to:

a. Uniforms: The Authority shall provide the following uniforms for each employee. It is expected that each employee will keep his uniforms in a clean and neat order. Laundering of uniforms provided by the Authority is the responsibility of each employee. Soiled clothing shall not be worn during duty hours.

- 4 winter uniforms consisting of shirt and pants/jeans.
- 4 summer uniforms consisting of shirt and pants/jeans.
- 1 winter jacket
- 1 summer jacket
- 2 coveralls
- 2 insulated coveralls, replaced when needed for those individuals working outside for extended periods where such protective clothing is required.

Any items of uniforms damaged beyond repair by an incident caused during working hours are to be replace by the Authority as soon as possible.

b. A lump sum dollar amount will be assigned to each union member, based on their job and uniform size. This will allow each employee to replace uniform items, as needed in order to maintain proper appearance and to cover their boot needs for a 2-year period. The lump sum may be used for uniforms or boots, whatever the employee chooses, including anything approved from the UAJA list. The list may be altered by UAJA, but will include options for dry fit and insulated underwear, socks, gloves, hats, etc.

c. Appropriate foul weather gear and boots, if required.

d. Boots - an allowance of \$150.00 per year will be made toward the purchase of a work boot (steel toes not required) if the boot is required to be worn. This privilege is allowable for a maximum of two (2) contract years. This amount is applicable only to new employees. Because a set uniform wardrobe is provided, after probation this will allow a pro-rated dollar amount to be calculated for boots during their first 2-year uniform cycle. A lump sum dollar amount will be assigned to each union member, based on their job and uniform size. This will allow each employee to replace uniform items, as needed in order to maintain proper appearance and to cover their shoe/boot needs for a 2-year period. As long as the uniforms are maintained, any amount of the lump sum may be spent against shoe/boots. While uniforms are ordered through UAJA, each employee may purchase their shoe/boot wherever they like and then turn the receipt in or reimbursement,

e. Shorts - Employees will be permitted to wear shorts from the approved clothing list and vendor.

ARTICLE XIX

MISCELLANEOUS PROVISIONS

Section 1 - Bereavement Leave

Bereavement leave, without loss of pay, shall be granted to an employee to enable him to pay his respects on the death of a member of the family. The family is defined as wife, husband, child, father, father-in-law, mother, mother-in-law, sister, sister-in-law, brother, brother-in-law, grandparents, and any relations under the same roof.

Such leave of absence shall be not more than three (3) consecutive days beginning with the death or burial. The Executive Director may extend the period of absence with pay in his discretion as the need of the case may warrant.

Whenever an employee is absent because of death of a near relative, there shall be no deductions from the salary of the employee for absence on the day of the funeral. The Authority may extend the period of absence with pay in its discretion as the need of the case may warrant. A near relative shall be defined as first cousin, aunt, uncle, niece, nephew, brother-in-law, sister-in-law, and spouse's grandparents, aunts and uncles.

All compensation required to be paid under the provisions of this contract shall be paid to the employee in the same manner and at the same time said employee would have received his salary if the absence had not occurred.

Section 2 - Civil Leave

Civil leave shall be granted to an employee to perform jury duty when subpoenaed to appear before a court, and/or a public body or commission in connection with Authority business and/or when performing emergency duty in connection with a civil emergency.

Employees are compensated while on jury duty by an amount equal to the difference between their regular pay and the fee provided for jury service. This can be done by the employee turning the jury fee over to the Authority while the employee continues to receive his regular pay check.

Section 3 - Outside Employment

If an employee holds outside employment, it is understood that in any situation where an extra or emergency duty will be necessary in an employee's Authority work, such extra work shall be in preference to any outside employment.

Each employee who obtains outside employment must waive and release the Authority from any liability, expenses or cost because of any injury or sickness incurred by reason of any employment other than as an employee of the Authority.

Section 4 - Savings Plan

The Authority has agreed to institute a savings plan for interested employees. The plan has been worked out between the Authority and Mid-State Bank and Trust Company. Interested employees are to notify the officers of L1203U who will then work with Management in setting up the deduction for each employee.

Section 5 - Duty Pay

A duty roster for sewer maintenance personnel will be established whereby one (1) man shall be on call during weekends and holidays. (Weekend B - Friday 4:00 P.M. to Monday 8:00 A.M.) (Holiday B - 4:00 P.M. day before holiday to 8:00 A.M. day after holiday). During these periods, when an individual is on call, they shall make themselves available by telephone for the entire period of their on-call time. A lump sum payment shall be made to each employee at the rate of fifty dollars (\$50.00) per day Monday through Friday, seventy-five dollars (\$75.00) per day for Saturday and Sunday, and one hundred and twenty-five dollars (\$125.00) per day for holidays. This amount is paid whether the individual is called to work or not. In the event an individual is called to work, they will be compensated in accordance with Article XVI of this agreement.

When a crew leader is on call, they shall make themselves available by telephone for the entire period of their on-call time. A lump sum payment shall be made to the crew leader at the rate of fifty dollars (\$50.00) per day Monday through Friday, seventy-five dollars (\$75.00) per day for Saturday and Sunday, and one hundred and twenty-five dollars (\$125.00) per day for holidays. This amount is paid whether the individual is called to work or not. In the event an individual is called to work, they will be compensated in accordance with Article XVI of this agreement.

In the event of a possible emergency situation, the Executive Director and or Assistant Executive Director may require each Department to establish a daily (4:00PM until 8:00 AM the following morning) stand-by roster. Management will solicit volunteers from the workforce. The stand-by payment shall be the same as duty pay. Employees will be considered to be on stand-by time until officially released or until the beginning of the next duty day, whichever comes first. Stand-by time shall not be considered hours worked for the purpose of overtime computation.

Section 6 - Volunteer Firemen

In the event an Authority employee is a volunteer fireman and/or a Forest Fire Crew Member and reports late to work at the Authority due to an emergency fire call for either of the above mentioned firefighting organizations, there shall be no deduction from salary.

Every effort by the employee shall be made to notify his immediate supervisor of the circumstances surrounding the fire or will notify the duty operator of the employee's activities with respect to a fire call.

In the event an Authority employee is a volunteer fireman and/or a Forest Fire Crew Member, an employee may respond to a request for help so long as the immediate supervisor or other employees on the job can continue the work without impairing its progress or completion. The volunteer fireman or Forest Fire Crew Member may not leave work until the second request for help has been sent by the firefighting organization. No deduction from salary shall be made when responding to a request for help in a firefighting situation.

Any employee who is a member of either or both of the above mentioned firefighting organizations must show identification to Authority management when requested as proof of membership in these firefighting organizations. Any employee who is injured while engaged in outside activities will not be covered for such injury by the Authority's Workmen's Compensation Insurance coverage.

Verification of time spent while firefighting may be requested by Management. A dismissal slip shall be provided the employee for signature by the Fire Chief or Forest Fire Warden with the appropriate date indicated thereon when the employee was present in fighting the fire.

Section 7 - Employee's Rights

When an employee is called into a conference related to wages, hours of work, condition of employment or disciplinary action, he/she, at his/her option, may be accompanied by their Union Representative. The above does not apply to inquiries of employees by administrative/supervisory personnel in the normal course of their work.

If the Employer has reason to reprimand or criticize an employee, it shall be done in a private manner so that it will avoid embarrassment of an employee.

Section 8 - Union Meetings

Executive Board Officers wishing to attend a Union meeting during their scheduled hours of work will be released from duty with sufficient time to attend such session and return to duty. The employee must use vacation or compensation time for all hours of work missed as a result of attending the Union meeting. The employee must give notice at least 36 hours before their scheduled shift.

Section 9 - Compost Facility

Personnel who are required to perform duties on a full-time basis in the Compost Facility will be paid in the amount of \$600.00 in July and December of each year. Payment will be added to the paycheck in the pay period for which the assignment was scheduled and performed.

Section 10- Successors

In the event the Authority sells, leases, transfers or assigns any of its facilities to other political subdivisions, corporations or persons, and such sale, lease, transfer, or assignment would result in the layoff, furlough or termination of employees covered by this bargaining agreement, the Authority will attempt to arrange for the placement of such employees with the new Employer. The Authority shall notify the Union in writing at least forty-five (45) days in advance of any such sale, lease, transfer, or assignment.

ARTICLE XX

NO STRIKE/NO LOCKOUT

The Union agrees that during the term of this agreement neither it or any of its officers or members will engage in, encourage, sanction, or support any strikes, slowdowns, mass absenteeism, picketing, or other similar actions which would involve suspension of or interference with the normal work of the Authority. In the event that Union members participate in such activities in violation of this provision, the Union shall notify those members so engaged to cease and desist from such activities and shall instruct the members to return to their normal duties. Any employee participating in these prohibitive activities may be subject to discharge by the Employer. The Employer pledges that it will not conduct or cause to be conducted, a lockout during the term of this agreement.

ARTICLE XXI

COMPENSATION, JOB CLASSIFICATION AND PAY RATES

Section 1 - Job Classification

All job classifications which are covered under this agreement are attached hereto as part of Appendix A. Management reserves the right to create new job classifications and fill those job classifications under the provisions hereof, Management further reserves the right to delete and combine job classifications, if, in the opinion of management, such a classification is no longer required in the ongoing operation of the Authority.

In the event a job is reclassified and assigned to a lower salary grade, the incumbent employee shall continue to receive his same salary.

Section 2 - Schedule of Wages

The schedule of wages and salaries for the duration of this contract are included in Appendix A to this contract.

Section 3 - Pay Grades

The Pay Grades and Classification Titles are included in Appendix A to this contract.

Section 4 - Longevity

In recognition of length of service with the Authority, an employee will receive longevity increases as follows:

a. At the beginning of the eighth (8) year of full-time employment, an increase of four percent (4%) added to the base salary as shown in Appendix A of this contract.

b. At the beginning of the twelfth (12) year of full-time employment, an increase of six percent (6%) added to the base salary as shown in Appendix A of this contract.

c. At the beginning of the sixteenth (16) year of full-time employment, an increase of eight percent (8%) added to the base salary as shown in Appendix A of this contract.

d. After completion of twenty (20) years of full-time service, all employees will receive an increase of nine percent (9%) added to the base salary as shown in Appendix A of this contract.

e. After completion of twenty-five (25) years of full-time service, all employees will receive an increase of ten percent (10%) added to the base salary as shown in Appendix A of this contract.

For longevity purposes, the "year" is figured from the first of the month following the month after which the employee commenced work.

Section 5 - Pay Day

Payday shall be every other week with the day for pay being established as Friday. Employees who have scheduled vacations to start on a Friday, which is payday, may pick up his check on the Thursday before payday if it is available. Employees who demonstrate a hardship may, with the recommendation of their supervisor, pick up their check on the Thursday before payday, if available.

Section 6 - Commercial Driver's License

All employees who have or are required to have a Pennsylvania C.D.L. as a result of their job classification will have their renewal fees reimbursed by the Employer.

ARTICLE XXII
MAINTENANCE OF MEMBERSHIP

Section 1. The Employer agrees to deduct an amount equal to the Union dues and assessments, if any, from the pay of those Employees who individually request in writing that such deductions be made. Such requests shall be made on a Union payroll deduction authorization card, which the Employer will implement in a timely manner upon receipt. The amounts to be deducted shall be certified to the Employer by the Union, and the aggregate deductions of Employees shall be remitted together with an itemized statement to the Union within seven days of the Employees' biweekly pay date.

Section 2. The Employee's dues deduction authorization shall remain in effect until expressly revoked in writing by the Employee in accordance with the terms of the authorization. When it is determined by the Union that an Employee's payroll dues deductions should cease, the Union shall be responsible for notifying the Employer in writing. The Employer shall rely on the information provided by the Union to cancel or change authorizations.

Section 3. The Employer shall provide the Union, on a monthly basis, the current call out lists containing names and phone numbers for the plant and collection system. In addition, when an employee changes jobs within the bargaining unit, those changes will be provided to the Union.

Section 4. The Union shall indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of the Article.

ARTICLE XXIII
DEDUCTION OF UNION DUES

The Employer agrees to deduct the Union membership initiation fee, assessment, and once each pay period, dues from the pay of those employees who individually request in writing that such deductions be made. The amount to be deducted shall be certified to the Employer by the Union and the aggregate deductions of all employees shall be remitted together with an itemized statement to a place designated by the Union by the 25th of the current month after such deductions are made. This authorization shall be irrevocable during the term of this agreement.

ARTICLE XXIV
SEVERABILITY CLAUSE

Should any Article, Section, or portion thereof of this agreement be held unlawful and unenforceable by any Court of competent jurisdiction, such decision of the Court shall apply only to the specific Article, Section, or portion thereof directly specified in the decision. Upon the issuance of such a decision, the parties agree immediately to negotiate a substitute for the invalidated Article, Section or portion thereof.

ARTICLE XXV
TERMINATION

This agreement will be effective as of July 1, 2022 and shall remain in full force and effect until December 31, 2026. It shall automatically be renewed from year to year thereafter unless either party shall notify the other, in writing, pursuant to Act 195, that it desires to modify or terminate this agreement. In the event such notice is given, negotiations shall begin no later than fifteen (15) days thereafter.

AFSCME, COUNCIL 83

UNIVERSITY AREA JOINT AUTHORITY

Council Director

Chairman

Council 83 Representative

Secretary

L1203U Representative

L1203U Representative

L1203U Representative

L1203U Representative

APPENDIX A

Section 1

Section 1 consists of the Job Classifications which are covered under the agreement and are attached hereto.

Section 2

Section 2 consists of the new pay table showing the base salaries from which future changes will be made for the period(s) indicated.

The salary schedule computed for the Pay period beginning June 27, 2022 (July 15, 2022 Payday) through June 25, 2023, shall be revised increasing the salary paid for each step within each Pay Grade by an amount equal to the Seasonally Adjusted Consumer Price Index announced by the Bureau Labor Statistics on May 30th, 2023 for the average American City, with a minimum of one quarter percent (1/4%) percent and a maximum of five and one quarter percent (5 1/4 %).

The salary schedule computed for the Pay period beginning June 26, 2023 (July 14, 2023 Payday) through June 23, 2024, shall be revised increasing the salary paid for each step within each Pay Grade by an amount equal to the Seasonally Adjusted Consumer Price Index announced by the Bureau Labor Statistics on May 30th, 2024 for the average American City, with a minimum of one quarter percent (1/4%) percent and a maximum of five and one quarter percent (5 1/4 %).

The salary schedule computed for the Pay period beginning June 24, 2024 (July 12, 2024 Payday) through June 22, 2025, shall be revised increasing the salary paid for each step within each Pay Grade by an amount equal to the Seasonally Adjusted Consumer Price index announced by the Bureau Labor Statistics on May 30th, 2025 for the average American City, with a minimum of one quarter percent (1/4%) percent and a maximum of five and one quarter percent (5 1/4 %).

The salary schedule computed for the Pay period beginning June 23, 2025 (July 11, 2025 Payday) through June 21, 2026, shall be revised increasing the salary paid for each step within each Pay Grade by an amount equal to the Seasonally Adjusted Consumer Price Index announced by the Bureau Labor Statistics on May 30th, 2026 for the average American City, with a minimum of one quarter percent (1/4%) percent and a maximum of five and one quarter percent (5 1/4 %).

Section 3 - Pay Grades

Each job classification in the Authority is assigned to a pay grade as indicated below. If a particular job is reallocated to a higher range or grade as a result of increased duties and responsibilities required, the employee shall receive the wages or salary assigned to that position; however, the employee must prove he qualifies for the job in a higher classification. Positions in the Authority are assigned to a pay grade as indicated below:

Job Classification	Pay- Grade
Custodian	1
Mechanic's Assistant	4
Sewer Maintenance II	4
Assistant Compost Facility Operator	4
Sludge Concentrator Operator	6
Assistant Inspector	6
Lift Station Maintenance Assistant	6
Compost Facility Operator	6
Sewer Maintenance Assistant	6
Assistant Wastewater Treatment Plant Operator	6
Assistant Utility Person	6
Lift Station Maintenance Technician	8
Utility Person	8
Sewer Maintenance Person	8
Lead Compost Facility Operator	8
Wastewater Treatment Plant Operator	9
Mechanic	9
Inspector	9
Laboratory Technician	9
Wastewater Treatment Plant Lead Operator	10
Sewer Maintenance Crew Leader	10